

## Management Accountant

The New Zealand Nurses Organisation, Tōpūtanga Tapuhi Kaitiaki o Aotearoa (NZNO), is the lead professional nurse's organisation and union for nurses. We represent over 60,000 nurses, midwives, students, kaimahi hauora, and health workers in Aotearoa/ New Zealand.

We embrace Te Tiriti o Waitangi and work to improve the health status of all people of Aotearoa New Zealand through participation in health and social policy development.

This is an exciting opportunity for a qualified and experienced Management Accountant to join us as we build our organisation.

In the role, you will have responsibility for providing financial administration and accounting services to NZNO and related entities. This position is integral to supporting the mahi and structures of NZNO and related entities. And includes liaison with Auditors, Investment Advisors and other parties we work with.

### You will have the following –

- CA / CPA qualification
- Solid experience in monthly and end-of-year accounting processes, budgeting, reporting, risk mitigation and internal control systems.
- Solid knowledge of tax compliance requirements and tax legislation
- Strong analytical skills
- An ability to build and maintain effective working relationships
- Problem solving abilities
- A continuous improvement approach
- Solid Microsoft skills including advanced Excel skills
- Commitment to honouring Te Tiriti o Waitangi and ensuring the outcomes of Te Tino Rangatiratanga are met within our organising campaigns
- Experience with not-for-profit reporting including charitable trusts

This full-time position is based in the Wellington National Office of NZNO. If you want to be our Management Accountant and believe you have the requisite skills and experience then please email your application and curriculum vitae to Heather Sander at [heather.sander@nzno.org.nz](mailto:heather.sander@nzno.org.nz) by 12.00pm, Wednesday 22 November 2023.