

Unconfirmed Minutes of NZNO Nurse Managers NZ

Annual General Meeting

Thursday 3rd November 2017

Hutton Theatre, Otago Museum, Dunedin

12:30pm

1. Introduction and welcome

Chaired by Raewyn Hughes. Raewyn warmly welcomed Nurse Managers NZ Section members.

2. Present

51 present (27 members for quorum reached)

Dee Bayley, Michelle Gunn, Janet Andrews, Stephanie Howell, Dianne Kerr, David Gray, Rosie Rosewaine, Claudia Mercier, Diana McGregor, Erina Allison, Leanne Shallish, Janine Gunn, Lis Browne, Debbie Haua, Matt McDonald, Pam Prasad, Pauline Moore, Heather Cullimore, Jeane Harnett, Merve Payne, Mitch Mitchell, Teresa Fisher, Janeen Holmes, Monique Toes-Rouse, Jeni Palmer, Sarah Tweedale, Bridget Baldwin, Angeline Walker, Marcelle Mafi, Jane Martindale, Joycelyn Go, Lynne Black, Gaye Kyne, Eleanor Cole, Rachel Jewell-Hunter, Fiona Kymbreka, Ann Spencer, Raewyn Hughes, Wendy Blair, Trish Walton, Wayne McLachlan, Janene Lawrence, Delia Pombo, Sarah Hambrook, Kathy Jansen, Steph Anderson, Rona Ramage, Tracey McCarrey, Maryanne Mulcahey, Jacquie Whitehead

3. Apologies

Maria Armstrong and Itayi Mapanda

4. Confirmation of previous minutes from AGM 2016: Raewyn Hughes

The minutes were taken as read by all members. No correction or amendments required.

It was moved that the minutes of the NZNO Nurse Managers (NZ) 2016 AGM are accepted as the official record of the meeting.

Moved:	Janeen Holmes
Seconded:	Teresa Fisher
CARRIED	

5. **Chairpersons Report:** Raewyn Hughes on behalf of Maria Armstrong

Raewyn spoke to the report and reflected on the numerous achievements and highlights this past year.

She touched on the highly successful and well supported annual conference held in Gisborne in 2016.

The Nurse Managers section remit to be able to belong to more than two sections was finally passed at the NZNO AGM. This will enable members to expand their professional focus. Membership has increased to 500 members, an important milestone in our quest to become a leading voice representing nursing leadership and management.

The survey results produced an enormous amount of information that we are continuing to address. To date we have established an Education Grant and Facebook page, and it is exciting to have one of our committee members elected to the NZNO Board of Directors. We have also increased Nurse Manager and leadership exposure in Kai Tiaki.

As outgoing committee members, Raewyn Hughes and Janeen Holmes were thanked for their huge contribution to the committee, Bridget Baldwin for accepting her secondment at short notice and experience and guidance as well as Wendy Blair, our PNA, who is always there to provide advice.

It was moved that the Chairpersons report be received.

Moved:	Raewyn Hughes
Seconded:	Sarah Tweedale
CARRIED	

6. **Financial Report:** Raewyn Hughes on behalf of Itayi Mapanda

The financial report was taken as read.

Raewyn Hughes spoke to report and explained the central banking option that the committee has decided to adopt. The Committee will monitor this on behalf of the membership.

It was moved that the annual accounts be received.

Moved:	Delia Pombo
Seconded:	Trish Walton
CARRIED	

7. **Membership Report:** Janeen Holmes.

The membership report was taken as read

Janeen pointed out 1 amendment, that the total membership number in the North Island should be 367 instead of 387.

At the NZNO Annual AGM in Wellington our remit regarding ability to belong to more than two NZNO professional sections was finally passed.

It was moved that the membership report be received.

Moved:	Angeline Morgan
Seconded:	Eleanor Cole
CARRIED	

8. **National Committee Nominations:** Raewyn Hughes

Three current committee members, Jeni Palmer, Sarah Tweedale and Maria Armstrong, have been nominated to take up right of re-election.

Remaining three vacancies (due to Raewyn Hughes and Janeen Holmes completing 2x2 terms and the ending of Bridget Baldwin's secondment to fill a resignation)

Two nominations received by due date from Shamin Chagani (Manukau, Auckland) and Teresa Fisher (Gisborne) who are confirmed elected.

One vacancy remains as no one responded to the nomination invite. Preference was sought from South Island for good geographical spread to represent members.

9. **NZNO Professional Nurse Advisor Report:** Wendy Blair PNA

Wendy spoke to the report.

Wendy commented that it had been a challenging year but that members of the Committee had stepped up admirably, to fill posts temporarily vacated through changes in personal circumstances. Maria Armstrong, while acting chairperson, was elected to the NZNO Board earlier this year.

Wendy warmly thanked, outgoing committee members Raewyn Hughes and Janeen Holmes for their huge contribution over the past four years, Sarah Tweedale and the rest of the conference organising committee and gave a summary of NZNO's activities for 2016-2017.

It was moved that the Professional Nurse Adviser Report be received.

Moved:	Sarah Tweedale
Seconded:	Janeen Holmes
CARRIED	

10. **General Business**

10(1) Section Facebook Page: Jeni Palmer

Jeni discussed the Nurse Manager Facebook page that she had set up that was now available to section members. This is a new initiative to support each other and accessed via 'NZNO Nurse Managers of NZ'.

10(2) Raewyn Hughes reminded members about the Education Grant that is now available for section members on the Website.

10(3) Raewyn Hughes congratulated NM committee member Maria Armstrong who has been elected to NZNO Board of directors. This will increase the NM Section's professional profile

10(4) In closing Raewyn Hughes thanked Sarah Tweedale and the conference committee team for organising the Nurse Managers NZ 2017 conference.

Raewyn also thanked the outgoing committee, and everyone for attending and supporting the committee and conference committee. We are a unique and elite group, in a 'squeeze' position that come to work and hit the floor running.

As an aside – 8 members joined the Facebook page during the AGM.

There was no further business from the floor.

2018 NZNO Nurse Managers NZ conference will be held in North Island. Hawkes Bay have indicated their interest in organising this event. Dates to be confirmed.

Looking for members to put up their hands for 2018.

Next NZNO Nurse Managers New Zealand AGM Thursday 8th November 2018 in Hawke's Bay

Meeting declared closed at 1305hrs

Chairperson

Date