

Unconfirmed Minutes of NZNO Nurse Managers NZ

Annual General Meeting

Friday 9th November 2018

East Pier Hotel, Napier

1145 am

1. Introduction and welcome

Chaired by Sarah Tweedale. Sarah warmly welcomed Nurse Managers NZ section members.

2. Present

48 present (26 members for quorum reached)

Lil Dinneen, Margaret Porter, Natasha Ashworth, Shamim Chagani, Teresa Fisher, Itayi Mapanda, Debbie O'Donoghue, Jeni Palmer, Monique Toes-Rouse, Sarah Tweedale, Rachel Compton (nee Bolland), Sue Cooper, Sharon Crowe, Cheryl Hammond, Brigette Kemp, Antony Kuruvila, Jan Malcolm, Paula Olsen, Delia Pombo, Kris, Ancog, Melanie Bruce, Tracey McCarrey, Flo Pollard, Linda Attwood, Pam Birchfield, Andrea Bond, Misty Campbell, Juliet Conway, Maxine Farramond, Angela Gillman, Cathy Gilmore, Jocelyn Go, Nelly Hoffman, Gaye Kyne, Kelly Lane, Claudia Mercier, Gemma Prescott, Rona Ramage, Gabrielle Redmond, Rosie Rosewarne, Nicola Ryniker-Doull, Joanne Sills, Melanie Terry, Ivy Zhang, Pam Winfield, Deb Mason, Anne Gray, Sonia Smith. Grant Brookes was present as an observer.

3. Apologies

4. Confirmation of previous minutes from AGM 2018: Sarah Tweedale

The minutes were taken as read by all members. No correction or amendments required.

Sarah moved that the minutes of the NZNO Nurse Manager's(NZ) 2018 AGM are accepted as the official record of the meeting.

Seconder:

Voted abstaining – nil, against nil, for – unanimous
Carried.

5. **Chairpersons Report:** Sarah Tweedale

Sarah presented the report and reflected on the numerous achievements and highlights this past year.

Sarah discussed the 2018 membership survey which has led to a national mentorship and coaching programme for our membership which is still evolving but shows that nurse managers desire to share experience and learn from one another.

Our education grant has been well received with five grants allocated. We continue to support CCDM process for safe staffing and healthy workplaces. A successful conference was held in Dunedin in 2017. Regional forums are an ongoing focus. Section membership has continued to grow.

Outgoing committee members, Monique Toes-Rouse (secretary) and Itayi Mapanda (former treasurer) were thanked for their commitment, professionalism and hard work.

Sarah Tweedale moved that the Chairpersons Report be received

Secunder:

Voted abstaining – nil, against – nil, for – unanimous

Carried.

6. **Financial Report:** Teresa Fisher, Treasurer

The financial report was taken as read.

Teresa Fisher spoke to report.

Teresa moved that the annual accounts be received.

Secunder:

Voted: abstaining – nil, against – nil, for – unanimous

Carried.

7. **Membership Report:** Jeni Palmer

The membership report was taken as read.

There are currently 523 members which had increased from the previous year when there were 482 members.

A graph showed the geographical distribution of members.

Jeni moved that the membership report be received.

Secunder:

Vote; Abstaining – nil, Against – nil, For – unanimous

Carried.

8. National Committee Nominations: Sarah Tweedale

There were two vacancies due to Monique Toes-Rouse and Itayi Mapanda completing their four year terms.

Two nominations were received by due date from Rosie Rosewarne (Wanganui) and Tracey McCarrey (Napier). A call was made for any further nominations. Maxine Farrimond (Auckland) was nominated from the floor.

Each person nominated was asked to speak briefly about their current nursing role and why they would like to join the committee. A vote was taken and Rosie Rosewarne and Tracey McCarrey were successful in gaining a place on the committee. Maxine was thanked for standing.

9. NZNO Professional Nurse Advisor Report: Wendy Blair PNA

Wendy spoke to the report.

Wendy commented on the successful conference in Dunedin in 2017 and forum in Wellington in 2018. She thanked Sarah for taking over as chairperson after Maria Armstrong, while acting chairperson, was elected to the NZNO Board and wished Maria well.

Wendy thanked outgoing committee members Monique Toes-Rouse and Itayi Mapanda for their contribution over many years. Wendy congratulated Tracey McCarrey and the Napier conference committee for their hard work.

Wendy gave a summary of NZNO's activities for 2017-2018 which included the negotiation of the DHB and Primary Health MECAs. This incorporated a strike by NZ nurses for the first time in 30 years. The NZNO Strategy for Nursing was also launched.

Wendy moved that the Professional Nurse Advisor Report be received.

Secunder:

Vote: abstaining –nil, Against- nil, For – unanimous

Carried.

10. General Business

Sarah thanked everyone for attending and supporting the committee and conference committee.

There was no further business from the floor.

2019 NZNO Nurse Managers NZ conference will be held in Auckland. Dates to be confirmed.

There will be two people completing their time on the committee in 2019 and we will be looking at members to put up their hands for this.

Next NZNO Nurse Managers New Zealand AGM Thursday 7th November 2019 in Auckland

Meeting declared closed at 1305hrs