

CENNZ^{NZNO} AGM SCRIPT 2023

Welcome

- Welcome everyone, please take a seat. If you did not sign in as you entered the room, please ensure you sign in before you leave, as a record of your attendance.

Voting

- The AGM has a set formal process that can seem a little unusual. I ask all of you for your patience as we follow the required processes to enable the AGM to meet the required regulations.
- When a motion is put to the floor, we will ask for a mover and seconder. We will then ask for voting, this will be done by physically raising your hand. Please keep your hand up until counting is finished. The votes will be verbalised by the chair.

Opening Karakia – Wendy

Welcome and Introductions

- I would like to call the meeting to order and declare the 31st College of Emergency Nurses New Zealand, Annual General Meeting open. I would like to welcome all CENNZ members, and any non-members, to the AGM.

1103H 20.10.23

- Call for attendance – are there any apologies? no

- Do we have the required quorum to proceed (5% membership = minimum 30 required, **15** in attendance). *Quorum achieved*
- I would like to introduce the national committee members to you...

Brendon Tampus

Lydia Moore

Wendy Sundgren

Lyn Logan

Lauren Miller

Shannon Gibbs

Vicki Bijl

Kez Jones

Michelle Scully

Tanya Meldrum

Natasha Kemp

Suzanne Rolls

Sandy Richardson

Agenda

- All AGM Papers, including the AGM Agenda, are available to all members. These were circulated via email and on the CENNZ website.
- Do any members wish to raise other matters, add Notice of motion to general business or change the order of business for the AGM? If not, then the agenda is approved. No issues

Matters arising out of the 2022 AGM Minutes

- Question raised regarding Triage instructor pay increase. In response to this the CENNZ Committee has revised the Triage Instructor payments in 2023, and approved an increase in payment which will be implemented in 2024 with the first course. Payment is aligned with the current CNS pay scale.

Correspondence

- Does anyone have any new correspondence to raise? no

NB: Reports are read and the chair moves it for either receipt or adoption.

This is seconded and following discussion put to the vote.

Any recommendations from the reports are discussed fully before voting.

Reports can be either “received” or “adopted”. If “received”, the meeting is not committed

to its recommendations. The report need not be acted upon, and can be further considered. If —adopted’, the meeting is committed to the report’s recommendations, and action will follow

Reports

1. Chairperson’s Report (Amy Button)

Read report out in full – completed By AB

I would like to motion that the chairperson’s report is adopted

Mover__Shannon_____ Seconder _____Polly_____

Call for Vote:

All those abstaining? 0

All those for? everyone

All those against? 0

Carried ___ Y _____ Lost _____

The chairperson states: whether the motion is carried or lost.

2. Treasurer Report (Kez Jones)

[Read adapted Treasurers Report – completed by KJ](#)

[The Treasurer then presents the projected budget for the next financial year – completed by KJ](#)

I would like to motion that the that the Treasurer’s Report be adopted and that the Projected Budget is approved for further development by the committee

Mover ___ Tanya _____ Seconder ___ Polly _____

Call for Vote:

All those abstaining? 0

All those for? Everyone

All those against? 0

Carried ___ Y _____ Lost _____

The chairperson states: whether the motion is carried or lost.

3. NZNO Professional Nurse Adviser Report (Suzanne Rolls)

[Full Read Report – completed by SR](#)

I would like to motion that the PNA report is received

Mover ___ Natasha _____ Seconder ___ Polly _____

Call for Vote:

All those abstaining? 0

All those for? Everyone

All those against? 0

Carried ___everyone_____ Lost_____

The chairperson states: whether the motion is carried or lost.

4. Membership Report (Lyn Logan)

[Read adapted report – completed by LL](#)

5. Grants & Awards Report (Lyn Logan)

[Read adapted report – completed by LL](#)

I would like to motion that the Membership and Grants & Awards reports are received

Mover___Sandy_____ Seconder __Shannon_____

Call for Vote:

All those abstaining? 0

All those for? Everyone

All those against? 0

Carried _____carried _____ Lost_____

The chairperson states: whether the motion is carried or lost.

6. National Triage Course Report (Tanya Meldrum)

[Read adapted report – completed by TM](#)

I would like to motion that the triage report is received

Mover __ Polly _____ Seconder ____ Natasha _____

Call for Vote:

All those abstaining? 0

All those for? everyone

All those against? 0

Carried ____ Y _____ Lost _____

The chairperson states: whether the motion is carried or lost.

7. Journal Report (Wendy Sundgren)

[Read adapted report – completed by WS](#)

8. Website & Social Media Report (Shannon Gibbs)

[Read adapted report – completed by SG](#)

I would like to motion that the Journal Report and the Website & Social Media Report are received

Mover __ Polly _____ Seconder ____ Lyn _____

Call for Vote:

All those abstaining? 0

All those for? everyone

All those against? 0

Carried _____ carried _____ Lost _____

The chairperson states: whether the motion is carried or lost.

9. CNM Network Report (Vicki Bijl)

Read adapted report – completed by VB

10. NE Network Report (Lauren Miller)

Read adapted report completed by LM

11. Advanced Emergency Nurses Network (Shannon Gibbs)

Read adapted report – completed by SG

I would like to motion that the 3 Network Reports are received

Mover___Sue Stebbings_____ **Seconder** _____Polly_____

Call for Vote:

All those abstaining? 0

All those for? everyone

All those against? 0

Carried _____Y_____ **Lost**_____

The chairperson states: whether the motion is carried or lost.

12. Knowledge & Skills Framework (Lauren Miller)

Read adapted report – completed by LM

I would like to motion that the Knowledge & Skills Framework Report is received

Mover___Kez_____ **Seconder** _Polly_____

Call for Vote:

All those abstaining? 0

All those for? everyone

All those against? 0

Carried _____ carried _____ Lost _____

The chairperson states: whether the motion is carried or lost.

No comments re reports that were presented.

General/New Business

- Does anyone have any new business to raise? no
- Discussion of new business

NB: Other Business

1. New business consists of items brought up for the first time at a meeting.

2. Any other business: members may raise minor matters not previously discussed. If a matter raised here turns out to be important, there are three ways to deal with it:

a. Place it on the agenda for the next AGM;

b. Call a special general meeting to deal with it;

c. Authorise the incoming national committee or some appropriate person to deal with it.

REMIT 1 - Honoraria

- A committee member is required to actively participate, attend the AGM and 65% of meetings throughout the year to receive an honoraria payment.

Sue Addison Just re cost – next slide shown

I would like to motion that the Honoraria Remit is received

Mover ___ Polly _____ Secunder ___ Jo King _____

Call for Vote:

All those abstaining? 0

All those for? everyone

All those against? 0

Carried ____ yes _____ Lost _____

The chairperson states: whether the motion is carried or lost.

Annual Honoraria Motion

- The CENNZ national committee recommends that the College of Emergency Nurses New Zealand membership endorse the continuation of Honoraria for the CENNZ national committee

Is the payment each year – between AGM to the next AGM. Taxed.

I would like to motion that the proposed Honoraria payments be accepted by the 2023 AGM, to be continued until 2024 AGM.

Mover ___ Polly _____ Seconder _ Libby _____

Call for Vote:

All those abstaining? 0

All those for? everyone

All those against? 0

Carried ____ yes _____ Lost _____

The chairperson states: whether the motion is carried or lost.

REMIT 2 – Conference Frequency

- We propose that CENNZ be no longer obliged, by the current CENNZ rules, to host an annual conference

Asked re wording – read out in full. AGM to be at conference and zoom

I would like to motion that the Conference Frequency Remit is received

Mover ___ Jo King _____ Seconder ___ Polly _____

Call for Vote:

All those abstaining? 0

All those for? everyone

All those against? 0

Carried _____ Y _____ Lost _____

The chairperson states: whether the motion is carried or lost.

REMIT 3 – CENNZ National Regions

- **We propose that the 9 designated CENNZ regions have some changes to their titles, to ensure more discernibility of regions**

Discussed by AB – Waikato and BoP. Working on correct Te Reo names for each region. No questions from audience.

I would like to motion that the CENNZ National Regions Remit is received

Mover ___ polly _____ Seconder _____ Kez _____

Call for Vote:

All those abstaining? 0

All those for? everyone

All those against? 0

Carried _____ Yes _____ Lost _____

The chairperson states: whether the motion is carried or lost.

AGM Discussion: 2024 Review and Update of CENNZ Position Statements

- **We would like to invite all members to read the current CENNZ Position Statements and to provide feedback on these to their regional representative or to the CENNZ Secretary email address**
- **Open for discussion**

In particular the position statement for required education for the ED RN and the position statement for NP. SG spoke to what is occurring currently. NP constantly having to define their role within the ED landscape. CENNZ would like to develop a PS to support developing structure to the NP role and define the role of NP in ED. And outline the pathway for a RN to become a NP within the ED.

Anna-Maire Grace – important – not dilute the NP role and therefore supportive. SR – thinking ?new one or part of existence education. But currently there is no PS for NP (ED).

Jo King – self determine the work and do this in support of the CENNZ group.

Dec zoom meeting

Jo King requesting a F2F for NP in Wellington and for it not clash with ACEM conference 7th March.

CENNZ Awards

- The following awards were presented last night at dinner, however we would like to formally acknowledge them today at the AGM

1. Foundation Award – Sue Stebbings
2. Honarary Life Members – Anne Esson and Suzanne Rolls
3. Kirsty Morton Award (for triage) – Amanda Donnell
4. AENN Award - Chantelle Dick
5. Journal Award - no nominees this year

CENNZ National Committee for 2024

- I would like to introduce the national committee members for next year;

Brendon Tampus

Lydia Moore

Wendy Sundgren

Lyn Logan

Laura Cottrell

Lauren Miller

Shannon Gibbs

Vicki Bijl

Kez Jones

Michelle Scully

Natasha Kemp

Suzanne Rolls

Sandy Richardson

- **Outgoing committee members are thanked – Tanya Meldrum and Amy Button**

Closing

- **Thank you to members for attending.**
- **Notify of date, time, venue for next AGM. – there will be a discussion forum and committee update as part of the next CENNZ Conference. The timing of next AGM to be announced at that time.**

Closing Karakia -

Declare meeting closed at 1205H 20.10.23

Members Present At AGM

Suzanne Addison

Simon Ainsworth

Jeanette Anderson

Natalie Anderson

Janet Andrews

Karrielle Arkins

Joanne Aston

Janet Atkinson

Helen Badger

Zoe Baker

Kieran Barling

Marlene Batchelor

Vicki Bijl

Catherine Blakely

Caroline Burnett

Amy Button

Tracy Chisholm

Mahima Chopra

Lee-ann Church

Maxwell Clark

Tyla Clarke

Margaret Colligan

Mirela Coman

Sharon Coombes

John Corcoran

Laura Cottrell

Liz Courtney

Oliva Deaker

Ruth Diviney

Christina Emerson

Anne Esson

Carmel Ferguson

Emily Fielder

Sandy Fisher

Michelle Flaws

Michaela Fletcher

Rick Foster

Natalie Gallagher

Shannon Gibbs

Charlotte Gibson

Anna-Marie Grace

Polly Grainger

Ramona Griffin

Nathan Hall

Amanda Harrison

Libby Haskell

Na He

Keziah Jones

Raechel Keepa

Rhianon Kelland

Natasha Kemp

Jo King

Stacey Lancaster

Ruth Lloyd

Carol Lomas

Tania Lorking

Linda Logan

Kirsty Lotu

Colleen MacGregor

Kate Malcolm

Mark Manabat

Therese Manning

Julie Manning

Tanya Matthew

Benjamin McDowall

Tanya Meldum

Amy Miles

Lauren Miller

Lydia Moore

Justine Moore

Melanie Neve

Linda O'Neil

Kym Orchard

Brooke Patterson

Sharon Payne

Stellie Pelasio

Jenny Percival

Belinda Ransfield

Sandra Richardson

Suzanne Rolls

Corrina Rooderkirk

Lisa Salt

Hayley Scown

Rebecca Shanks

Wendy Sheelley

Yasameen Singh

Teresa Smith

Sue Stebbings

Kellie Stickney

Wendy Sundgren

Christine Tabarejo

Brendon Tampus

Joan Teddy

Tania Thompson

Ronelle Van Dongen

Renee Van Hove

Kathryn Wadsworth

Jonanne Walsh

Jennifer Wilson

John Wylie

Key: Attended

Did not attend:

Greer Snyder – not attending

Vineicea Joss – not on list

Donna Hoera – not on list

Sally Yarwood – not on list

Rosemary Ryan – not attending

Leona Robertson

Chelsea Brown – not attending

Franz Calungsod – Cannot attend

Lisa Searancke – gone to Australia

mins by Vicki Bijl - CENNZ secretary