



Enrolled Nurse Section  
NEW ZEALAND NURSES ORGANISATION

## Enrolled Nurse Section NZNO Committee & Regional Enrolled Nurse Section Meeting Minutes 1<sup>st</sup> December 2021

Section/College:	Enrolled Nurse Section NZNO	File Record Code:	
Committee/Division/Region:	National Committee		
Purpose of meeting(optional):	Meeting prior to discuss National Conference 2022		
Date & Time (dd/mm/yyyy):	1/12/2021 7pm ZOOM		
Location (eg city):	NZNO National Office - Wellington		
Facilitator	Chairperson – Robyn Hewlett		
Minute Taker	Charmaine Parker - Secretary		
Attendees	Robyn Hewlett, Jo Gore, Charmaine Parker, Debbie Handisides, Michelle Prattley, Tam Gibbison, Melissa Peterson, Suzanne Rolls, Angela Thompson, Sharon Becht		
Apologies	Val Scott, Gwen Ahuriri, Tina Giles		

TOPIC	Discussion	Action
<b>Introductions</b>	All national Enrolled Nurse Section committee members introduced themselves, to Sharon and Angela, and they in turn, Whanaungatanga.	
<b>Conference 2022</b>	<p>The 44<sup>th</sup> Annual Enrolled Nurse Section NZNO Conference is scheduled for 31<sup>st</sup> May, 1<sup>st</sup> &amp; 2<sup>nd</sup> June 2022 in Bay of Islands. A meeting called with national committee, regional enrolled nurse section chairpersons and Suzanne Rolls to discuss in regards to whether we go ahead or postponed/cancel for 2022.</p> <ul style="list-style-type: none"> <li>• Northland Regional Enrolled Nurse Section Committee happy to go ahead with traffic light system.</li> <li>• Copthorne, conference venue, have indicated they would refund money if we cancelled.</li> <li>• Northland currently in Red, allowed 100 people who are double vaccinated,</li> <li>• Discussion held on if we were to postpone</li> <li>• Minimum 100 people- minus national committee and regions, minimizes the numbers coming from other areas.</li> <li>• ? look at moving conference to a later time in the year or cancel to next year -2023</li> <li>• The Annual General Meeting will be held via Zoom, committee to confirm date at February committee meeting</li> </ul> <p>It was decided by all present that conference 2022 be postponed until to 2023, as too much uncertainty re Omicron and Covid-19 and the traffic light system.</p>	<p>Postponed to 2023            Look at dates for 2023 – and pencil in some dates            Next year discuss further at February committee meeting</p>
<b>Education Sessions in the absence of the Conference</b>	<p>Discussion held in regards to hosting educational webinars/zooms so enrolled nurses can meet their educational hours for their APC's. A lot of enrolled nurses relied on the hours of conference to meet their yearly APC requirements</p> <p>Discussion on different avenues/ organisations who host webinars /zoom educational sessions</p> <p>So EN's can get Hours for study – Robyn Hewlett to organize study zooms to help assist EN's in gaining their study hours over the next year.</p> <p>Connect NZ – 175.00 +GST per hour            Do registration.            Support presenters - ?\$195.00 +GST per hour</p>	<p>Robyn to find other study options for EN's            Also some EN specific ZOOM's</p> <p>Will need good IT, microphone and headset.            Need to advertise and get the audience attending</p> <p>Discuss further in February 2022</p>

	Advertise widely ? quarterly education sessions – x 4 per year	
<b>Next Year nomination of Chairperson position in May 2022.</b>	Robyn's 2x2 year terms will be completed in 2022. Nominations need to be called for Chairperson and Committee positions Can everyone think about a suitable Chairperson for 2022 for putting forward in nominations Regional Sections to commence talking/discussing within your regions to think about possible candidates.  Note also that Debbie's 2/2 term is finished next year	Will discuss again at February 2022 Meeting.
<b>Debbie Handisides 2/2</b>	Note Charmaine and Tam are up for re-nominations next year. Eligible for another 2 year term	
<b>Charmaine and Tam up for re-nomination</b>	Note Charmaine and Tam are up for re-nominations next year. Eligible for another 2 year term	
<b>Date for AGM 2022</b>	Discuss in February – and organize for via ZOOM	Set date at February 2022 meeting, for the next AGM in May 2022
<b>Review of EN Scope of Practice</b>	Informed regional chairpersons that the committee had met with the Nursing Council of New Zealand (NCNZ) at the November 2021 meeting and review of the Enrolled Nurse Scope of Practice will be over the next two years. The committee is to forward to NCNZ a list of names/candidates that we would like involved in the review working party group and also begin some work towards the review. Terms of Reference would need to be compiled. Names will be forwarded to the NZ Nursing Council for the EN Working group All happy with recent article in the Kai Taki	Robyn check that individuals are happy to be forwarded to the Working Group Robyn Hewlett to forward names to NZ Nursing Council
<b>Consultation Documents</b>	Nursing Council of New Zealand – Supplementary Registered Nurse Education Programme Standards (2021) Consultation Document November 2021. This in regards to BN students doing covid-19 swabbing, tracing and vaccinations Concerns voiced were lack of critical thinking with vaccinations The hours need to be of a good quality for the student to go towards clinical hours and sign off of competencies met A controlled environment -if students doing vaccinations would have to be supervised all the way during the procedure Aseptic techniques	Have to be good quality hours and supervised by an EN or RN that have met clinical hours and must meet the medication administration guidelines. Robyn to respond that enrolled nurse students should also be included Robyn to send out to Committee members for approval first.

	<p>? used as gap fillers                  Need a Dedicated Education Unit (DEU) – tutors in the workplace/area                  Lots of holes in this, needs a tight process                  We believe that this should include student EN's.                  Concerns about the separation of tasks in the administering vaccine process.</p>	
<b>NZNO Consultation on Immigration</b>	<p>Immigration settings, 13<sup>th</sup> December'21 meeting – The Nurses in NZ supported to get residency, so they can stay as their visa's will run out otherwise</p>	<p>Robyn – will send out for comments</p>
<b>Healthy Futures Bill</b>	<p>Starting process for health NZ next year to come into force next July 2022. Robyn to check if worth responding to</p>	<p>Robyn to send out for comments</p>
<b>Membership Drive</b>	<p>Closed on Friday – there was 19 new members, Sharayne did the draw – An Enrolled Nurse from Canterbury won the free Conference Registration Fee.</p>	<p>Robyn to email the new member and will cc in Michelle Prattle</p>
<b>February 2022 National Enrolled Nurse Section Committee Meeting</b>	<p>Request to move February meeting dates from 15<sup>th</sup> and 16<sup>th</sup> February 2022 to 17<sup>th</sup> and 18<sup>th</sup> February, due to Debbie and Michelle unable to attend on those dates.                  NZNO sites require everyone to be double vaccinated and a vaccine passport</p>	<p>Robyn to email Sharayne to change dates to 17<sup>th</sup> &amp; 18<sup>th</sup> February and book a room at NZNO</p>

**Meeting Closed: 8.30pm**  
**Next meeting/teleconference will be held (Date and Time): Thursday 17<sup>th</sup> and Friday 17<sup>th</sup> February 2022 Wellington**

<b>Date minutes confirmed:</b>	19-2-2022
<b>Signed:</b>	<i>R. Heavett</i>
<b>Name:</b>	Robyn Heavett