



Enrolled Nurse Section
NEW ZEALAND NURSES ORGANISATION

Enrolled Nurse Section NZNO National Committee Meeting Minutes 8th February 2022

Section/College:	Enrolled Nurse Section NZNO	File Record Code:	
Committee/Division/Region:	National Committee		
Purpose of meeting(optional):			
Date & Time (dd/mm/yyyy):	8 th December 2022		
Location (eg city):	Zoom		
Facilitator	Robyn Hewlett, Chairperson		
Minute Taker	Tamara Gibbison – second minute taker		
Attendees	Robyn Hewlett, Tam Gibbison, Suzanne Rolls, Michelle Prattley, Melissa Peterson, Jo Gore		
Apologies	Charmaine Parker, Debbie Handisides, Gwen Ahuri		

TOPIC	Discussion	Action
<p>1. Face to Face Meeting in Wellington to ahead or cancel 17th/18th Feb 2022</p>	<ul style="list-style-type: none"> - Covid rates aren't currently high, concern of getting stuck in Wellington which would increase expensive of committee option to move to online as other groups have done due to this ongoing issue - Michelle advised her work has gone from flying to Hastings to Zoom - Zoom bookings are full and could move to Microsoft Teams. Need to set up & members to download Teams app. - Move meeting to a day of online meet - Suzanne would switch between other meetings, will try to make herself available - Get Sharyn to set up Teams or Suzanne via Email - Friday 18th for Teams meeting – 9am start - Michelle to sort flights, to email Sharyn to see if she can assist with this and if flights can be held in credit. - Michelle to cancel room at St Johns Church and accommodation. <p>New meeting set for 28th & 29th April face to face. AGM remains as AGM 1/6/2022 via Zoom</p>	<p>Suzanne to set up Microsoft teams for Committee meeting for the 18th February 2022</p> <p>Michelle Prattley</p>
<p>2. Enrolled Nurse Section NZNO Education Fund</p>	<p>Application received December 2021 from</p> <ul style="list-style-type: none"> - Isabella Presling-Cook, Enrolled Nurse, for funding for Midwifery programme. she sent in receipts with application - Although a member of NZNO, she is not an Enrolled Nurse Section NZNO member. Therefore unable to give funds. <p>Robyn has emailed her to advise and has put her in the right direction of sourcing scholarships and grants on the NZNO website</p>	<p>Robyn emailed applicant</p>
<p>3. Ministry of Health Consultation document: Proposed expansion of Vaccinator working under supervision roles to support the health and disability workforce-</p>	<ul style="list-style-type: none"> - Bringing in Vaccinator Health Worker Role - Michelle received a survey re this and it opened in January however only received early February 2022 - Suzanne suggested that we document the difficulties that ENs had to achieve/go through to be Provisional Vaccinators. Include the Enrolled Nurse Scope of Practice survey results, 2019, re enrolled nurses as vaccinators 	<p>Robyn Hewlett to compile submission document and send out to the committee for input, prior to sending to the Ministry of Health</p>

	<ul style="list-style-type: none"> - Enrolled Nurses not getting NZQA credits, which the Vaccinator Health Worker will. <p>Michelle to talk to work colleague to put in a letter/ submission also</p>	
<p>4. Letters to enrolled nurses, educators etc for Enrolled Nurse Scope of Practice review working party group prior to Nursing Council of New Zealand review 2023</p>	<ul style="list-style-type: none"> - Letter sent to following members, Anita Te Kahu, Gwen Ahuriri, Debbie Handisides, Tam Gibbison, Margaret, Ian Crabtree, Mereana Rapata-Hanning, Suzanne Rolls, Suzanne suggested to get more employers from up North - Next week to write draft Terms of Reference for review working party group 	<p>Ian Crabtree unavailable due to moving to Perth in June 2022. Robyn to continue with letters to Charmaine, Melissa Peterson Margaret Pearce, Morag Mackenzie,</p> <p>Add Terms of Reference to Agenda for 18th February 2022</p>
<p>5. Barriers for Enrolled Nurses</p>	<ul style="list-style-type: none"> - To add the Vaccinator Health Worker role as a barrier - To add Care Capacity Demand Management (CCDM) re FTE Calculations and skill mix, that enrolled nurse role be included in these FTE calculations as a barrier 	<p>Michelle Prattley</p>
<p>6. Annual General Meeting 1st June 2022</p>	<ul style="list-style-type: none"> - Robyn to ask Sharyne regards call for nominations for Chairperson and Committee (3). Sharyne to send out a call for nominations, also remits, business for the online AGM 	<p>Robyn Hewlett and Sharyne Gordon</p>
<p>7. Enrolled Nurse Section NZNO Conference 2023</p>	<p>An expression of interest to host the 2023 Annual Enrolled Nurse Section NZNO Conference was sent to all Regional Enrolled Nurse Section Chairpersons.</p> <p>One application was received from Canterbury Regional Enrolled Nurse Section. Canterbury had indicated that if an application was received from a North Island Regional Enrolled Nurse Section, they would stand down their application.</p> <p>No other Applications had been received. Therefore the National Committee agreed to accept Canterbury's application</p>	<p>Moved: Robyn Hewlett Seconded: Melissa Peterson</p>
<p>8. Education Webinars for Enrolled Nurses in place of Annual Conference 2022</p>	<p>Robyn to invite Sam Mellor from Connect NZ to join the committee meeting on the 18th February 2022, to find out further information and costs, if they take registrations, produce certificates etc.</p>	<p>Robyn Hewlett</p>
<p>9. Enrolled Nurse Section NZNO Annual Plan 2022-2023</p>	<p>Robyn asked Suzanne if we use the current annual plan as sent out by Christine Clapcott in 2021, or have they adapted the plan to reflect the NZNO Strategic Plan 2021-2025 as passed at the 2021 NZNO AGM</p>	

Meeting Closed (Time): 8:00pm approximately
Next meeting will be held via Microsoft Teams: 18th February 2022 at 0900 hours

Date minutes confirmed:	19-2-2022	
Signed	Robyn Westlett	
Name	R Members	