



Enrolled Nurse Section
NEW ZEALAND NURSES ORGANISATION

Enrolled Nurse Section NZNO National Committee Meeting Minutes

Section/College:	Enrolled Nurse Section NZNO	File Record Code:	
Committee/Division/Region:	Enrolled Nurse Section NZNO National Committee		
Purpose of meeting(optional):	National Enrolled Nurse Committee Meeting		
Date & Time (dd/mm/yyyy):	18 th February 2022, opened at 9am and closed at 2pm		
Location (eg city):	Microsoft Teams- Virtual		
Facilitator	Robyn Hewlett - Chairperson		
Minute Taker	Tamara Gibbison -second minute taker		
Attendees	Robyn Hewlett, Tam Gibbison, Michelle Prattley, Melissa Peterson, Jo Gore, Debbie Handisides, Suzanne Rolls, NZNO Professional Nursing Advisor		
Apologies	Charmaine Parker, Gwen Ahuriri		

2. Webinar Education Sessions – Presenters	<p>Committee agreed to give Zoom Webinar a go.</p> <ul style="list-style-type: none"> • Would prefer for Sammy to do all the background work as first one • See what interest is taken from the members • 1st Webinar to be treated like a pilot, get feedback. • Presentations discussion – felt it needed to be something relevant and current. Ideas brought up; End of life Choice Act – Robyn to contact Rob McHawk; Advanced Care Planning – • Melissa will talk to work colleague in regard to presenting • ? Charmaine to talk about her new role. • Ask members what they would like to hear. <p>Robyn to email Sammy for June 2022 & possibly Aug/Nov 2022.</p>	<p>Robyn Melissa Charmaine</p> <p>Robyn</p>
3. Barriers for Enrolled Nurses	<ul style="list-style-type: none"> • Robyn added/updated information in Red, added in Vaccinator Health Worker (VHW) role & Care Capacity Demand Management (CCDM) • Concerns raised about VHW from other avenues with supervision needed for these health workers, would rather have Enrolled nurses. • Robyn had emailed out document to EN national committee with added information • Robyn to go through document and to make final changes and will email out to committee 	<p>Robyn</p>
4. Enrolled Nurse Scope of Practice Review Group	<ul style="list-style-type: none"> • Robyn sent out letters. Robyn has advised that she has had some response with people expressing interest in being a part of the review. • Those participating need to send in an overview about them and where they work. These will be passed on to the Nursing Council of New Zealand • <p>Discussion on to decide the terms of reference and what needs to be presented to Nursing Council.</p>	
5. Enrolled Nurse Section Annual Plan 2022-2023	<p>To continue with the Annual Plan and bring to the next Meeting or Zoom</p>	

14. Membership Drive	<p>The committee to go through position descriptions</p> <ul style="list-style-type: none"> No new members, member numbers stand at present 666. There has been loss due to the mandating and general retirement. <p>Robyn hasn't heard back from the EN who applied for educational funding</p>	
15. Nomination and Election process for Chairperson and Committee 2022	<p>Call for nominations for Chairperson role and committee members. Debbie Handisides 4-year term finishes and two committee members are eligible for re-nomination and election for further 2-year term</p> <p>Robyn to ask Sharyne Gordon to send an email out calling for nominations for chairperson and committee. ? closing date of 1st March 2022</p>	Robyn and Sharyne Gordon
16. College of Enrolled Nurses	Take updated discussion paper to 2022 Annual General Meeting	
17. Enrolled Nurse Section Rules	Need to send the Enrolled Nurse Section Rules to Te Poari for approval, prior to approval from NZNO. Indicate that Te Runanga Representative involved in approval process of rule change of the Enrolled Nurse Section Conference AGM 2021	
18. Enrolled Nurse Section Strategic Plan 2021-2026	Need to send to Te Poari for approval prior to approval from NZNO. Indicate that Te Runanga Representative involved in approval process of the Strategic Plan at Conference AGM 2021	
19. NZNO Guidelines on the place of the Enrolled Nurse in the NZ Health Care	Continues work in progress to transfer to new template and update	
ENVIRONMENTAL SCAN:		
Review and Confirmation of Enrolled Nurse Section NZNO Committee meeting minutes:	<p>9th & 10th November 2021</p> <p>1st December 2021 (zoom)</p> <p>8th February 2022 (zoom)</p>	<p>Moved: Michelle Prattley Seconded: Robyn Hewlett</p> <p>Moved: Tam Gibbison Seconded: Debbie Handisides</p> <p>Moved: Michelle Prattley Seconded: Melissa Peterson</p>
Correspondence List In & Out:		<p>Moved: Debbie Handisides Seconded: Robyn Hewlett</p>