



Enrolled Nurse Section
NEW ZEALAND NURSES ORGANISATION

Meeting Minutes

Section/College:	Enrolled Nurse Section NZNO	File Record Code:	
Committee/Division/Region:	ENROLLED NURSE SECTION NZNO NATIONAL COMMITTEE & REGIONAL ENROLLED NURSE SECTION CHAIRPERSONS MEETING		
Purpose of meeting(optional):	National EN Committee		
Date & Time (dd/mm/yyyy):	25 th May 2023 1.30pm		
Location (eg city):	Russley Golf Club, Christchurch		
Facilitator	Michelle Prattley – NEW Chairperson		
Minute Taker	Tam Gibbison – Secretary		
Attendees	Michelle Prattley (Chairperson Canterbury/ EN National committee, Tam Gibbison (chairperson Top of the South/ National committee) , Sharyn Ford(National Committee), Gwen Ahuriri (Te Ruranaga Rep/National committee) , Suzanne Rolls (PNA), Tina Giles(Chairperson Wellington/ National committee), Melissa Peterson (Chairperson for Northland, National committee), Robyn Hewlett (Chairperson Southern), Val Scott (Chairperson, Bay of Plenty), Sharon Becht (Chairperson, Midlands), Dorothy Browning (Auckland)		
Apologies			

TOPIC	Discussion	Action
AGENDA - CONFIRMATION OF AGENDA	Michelle	
WELCOME	Welcome to every @ 12:20pm. Meeting post conference	
APOLOGIES	No apologies	
1. Minutes of the 2021 combined Enrolled Nurse Section NZNO National Committee & Regional Enrolled Nurse Section Chairpersons meeting following the 2021 Conference, May 2021, Dunedin	These had been sent out prior for all to review	Moved: Michelle Prattley Seconded: Robyn Hewlett All in favour
2. Minutes 2021 – Matters Arising	Change number 9 date from 2021 to 2022	
3. Correspondence In & Out	AGM papers sent out	
4. Financial Report	As per AGM 2022	

5. Regional Reports	As per AGM 2022	
6. Nomination & Election of National Enrolled Nurse Section NZNO Committee Positions Vice –Chairperson Secretary Treasurer 2nd -minute taker Pānui Editor Panui Co-Editor Membership Officer Regional Enrolled Nurse Section Liaison Officer	Vice –Chairperson: Name: Melissa Peterson Secretary: Name: Tam Gibbison Treasurer: Next face to face meeting Name: 2nd -minute taker: Name: Melissa Peterson Panui Editor: Next face to Face meeting Name: Panui Co-Editor: Next face to face meeting Name: Membership Officer: Next Face to Face meeting Name: Liaison Officer: Name: Tina Giles	Moved: Michelle Prattley Seconded: Tam Gibbison Accepted: Melissa Peterson Moved: Michelle Prattley Seconded: Sharyn Ford Accepted: Tam Gibbison Moved: Michelle Prattley Seconded: Melissa Peterson Accepted: All Moved: Michelle Prattley Seconded: Gwen Ahuriri Accepted: Melissa Peterson Moved: Tam Gibbison Seconded: Melissa Peterson Accepted: Michelle Prattley Moved: Tam Gibbison Seconded: Melissa Peterson Accepted: Michelle Prattley Moved: Michelle Prattley Seconded: Accepted: All Moved: Michelle Prattley Seconded: Robyn Hewlett Accepted: Tina Giles

Submissions	Submissions: Name: Michelle Prattley	Moved: Melissa Peterson Seconded: Robyn Hewlett Accepted: Michelle Prattley
7. National Enrolled Nurse Section Committee Meeting dates 23/24:	August 9 th and 10 th 2023 November 7 th and 8 th 2023 February 13 th and 14 th 2024 May 2024 – to be set once we know the conference dates Zoom meetings in between as needed.	
7. General Business: Conference 2024 Marketing Plan National EN Day awards Strategic Plan / Rules Scope of Practice	Hamilton will be hosting conference 2024 – thinking 21-23 rd of May 2024 Hamilton to have a plan to National Committee before the August meeting 2023. Still working with Rob and Samesh. Michelle has sent an email to them to meet at our next face to face meeting to get a start on this. Discussion about doing a webpage within NZNO still on the plan. 30 th of June 2023. Regional chair awards by the 7 th of June. Name of the EN and why they have been selected for this award. Robyn to email to Michelle the form for national EN day awards, Michelle will then forward on to the Regional Chairs. Further on from the minutes, the Strategic plan and rules are currently waiting to be approved. Hope to have this done by Nov 2023 ready for May 2024. Zoom Link to be sent out to National Committee on Tues 30 th 5pm – Michelle to email NZNO. Michelle will let the regional chairs know the outcome and if they are able to attend. Update and discussion had with the Regional Chairs on an update regarding the Scope of Practice and review and where the National Committee are up to on this. Two groups being formed. Educators will come from positions of what restrictions are put in place by Te Pukenga – preceptors with protected time with students, preceptors updated with education standards.	

National committee Vacancies	Discussion around the competencies and how these may look and giving feedback and try not to give restrictive words around this. Michelle to email out for 2 vacancies for National Committee	
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Meeting Closed: 1:50pm

Next meeting will be held in Wellington NZNO Office: 7th & 8th August 2023

Date minutes confirmed:	27/8/23
Signed:	<i>m. Prattley</i>
Name:	Michelle Prattley.