

College of Air and Surface Transport Nurses - Annual Plan

Years: 2023/2025 – 2024/2025

Cost Centre: 476101

Membership at 27th January 2023

Process:

Please complete your draft Annual Plan in consultation with your PNA by PNA to forward it to the Associate Professional Services Manager (APSM) APSM will review annual plans, discuss outstanding queries, and forward to Corporate Services for inclusion into the NZNO-wide budgeting process, including the funding formula to determine core funding NZNO Budget to the Management and Board

APPROVAL ANNUAL PLAN 2021 - 2022			
Name	Position	Signature	Date
Lynette Will	Chair		
Mairi Lucas	Manager Professional Services		

Committee - Please include details for all committee members (do not include the PNA)

Name of committee member	Committee role	Region where located
Lynette Will	Chairperson	Dunedin
Andy Gibbs	Membership	Wellington
Helen Poole	Treasurer	Dunedin
Jackie Hardy	Committee member/associate Treasurer	Hawkes Bay
Tania Parr	Magazine Editor	Nelson
Avryl Way	Vice Chair/Social Media	Waikato
Patrice Rosengrave	Secretary	Christchurch
Taz Irvine-Fynn	Committee member/Aeromedical Course coordinator	Auckland
Annie Bradly Ingle	NZNO representative	Hamilton

Committee meetings & AGM/Conference planned for 2022-2023 financial year (April 1st – March 31st)

Core Funding is provided for up to four face-to-face meetings annually. The information below allows NZNO to calculate your Core Funding.

Dates	Meeting type: Face-to-face, Zoom	Number of committee members attending	Location of Meeting, e.g. Wellington	Duration of meeting, e.g. 1 day, 1 hour
1 st May 2023	Face to face	8	Wellington NZNO office	One day
6 th June 2023	Teleconference/zoom	8	teleconference	Two hours
21 st August 2023	Teleconference/zoom	8	teleconference	Two hours
22 nd Nov 2023	Face to Face	8	Hawkes Bay	One day

23rd and 24th November 2023	AGM/Symposium	8	F2F Wellington	Two days
Feb 2024	Face-to-face	8	F2F Wellington	Two days

Membership participation on national external working groups

Members name	Email address	Name of working party and the host organisation	Status of national group
Toni Johnston	Antonia.johnston@southerndhb.govt.nz	CAG group – Air Ambulance Co-design Project National SCR and stroke clot retrieval	(on hold)
Angela Coward	angela@nzaas.co.nz	NZAAS Transport of COVID patient guidelines review	
Diane Fuller	dianef@adhb.govt.nz	President ASA	
Germaine Sandford	Germaine.Sandford@cdhb.health.nz	Aeromedical commissioning programme – ACP National SCR	
Jackie Hardy	Jackie.hardy@hbdhb.govt.nz	DHB Air Ambulance Group/National Air Desk Clinical Oversight Group	Bi-monthly meetings Every 3 rd week of the month
Avryl Way	Avryl.way@waikatodhb.health.nz	Aeromedical commissioning programme - ACP	Every 3 rd week of the month

2023-2024

Objectives for the financial year (1 April 2022 to 31 March 2023)

These objectives come from the NZNO strategic plan; the themes are: **Strong, skilled workforce; Influencing improved health outcomes; Effective and sustainable organisation; Measuring progress.**

The College of Air and Surface Transport Nurses aims to embed the principles of NZNO Maranga Mai across all aspects of our work:

Five fixes-Ensure Te Tiriti's actualised within and across the health system. Fix the number of trained and qualified nurses across the health system. Fix equal pay and conditions across the health system and meet nurses' values and expectations. Fix the number of people in nursing training to meet current and future needs. Fix the number of Māori and Pasifika nurses to meet the need.

The College recognises NZNOs focus areas and influences where possible – **Te Tino Rangatiratanga, Building member power, Workforce, Education, Registration, Bargaining, Health & Safety, Immigration, Political, Allies**

Objective	C & S steps to achieve objective	Estimated costs (supporting documents as appropriate)
1) Continue to represent flight and surface transport nurses on both national and international forums, identifying opportunities for representation and giving a voice for political engagement at a local level, nationally and internationally	<ul style="list-style-type: none">• Members of COASTN are on several working groups: ECCT, ACP, National Stroke Pathway (SCR), DHB air ambulance group/national Air Desk Clinical Oversight Group.• COASTN will continue to seek representation from all relevant groups around Aotearoa, New Zealand.• COASTN will provide Introduction letters and formal requests to be involved in any relevant strategy reform/review.• COASTN will have mechanisms to ensure all members are informed of these group activities and have opportunities to voice their/services and/or teams views.	

<p>2) The national committee will seek out and engage with its members and other transport nursing groups nationally and internationally.</p> <p>Maranga Mai campaign “Rise up” Political, Building member power, Education, Registration, Workforce</p>	<ul style="list-style-type: none"> ● With every change in Government, COASTN will introduce the College and outline their work to the new Health Minister and other relevant MPs, reminding them that we are the transport nursing body of Aotearoa New Zealand and will require to be consulted on any aspects that affect the transport of patients. ● COASTN will promote the College and make COASTN visible to Te Whatu Ora regional and district managers. ● Moving forward, COASTN aims to work with Te Aka Whai Ora and Te Whatu Ora to ensure safe patient transportation for all patients from all areas of the motu is a priority. ● The committee seeks involvement with relevant submissions identified by NZNO or the Committee itself. ● Encourages College member involvement with relevant submissions as identified by NZNO or by the Committee <ul style="list-style-type: none"> ● Encouraging College members to promote transport nursing as a career option and non-members to join NZNO, specifically COASTN. ● Should COASTN members choose to be NZNO delegates COASTN will support them as able. ● Share E-magazine with COASTN members/Australian flight nurses and Pacifica members ● Engage nationally and internationally in developing alliances where and when appropriate to strengthen relationships with FNA at the 2023 ASA conference ● Members of COASTN will collaborate with universities in the UK (NCL adult critical care transfer service), America and other flight nurse committees in Australia. Potential engagement with Australian aeromedical courses for NZ flight nurses such as STAR (specialised training in aeromedical training) ● The national committee meets regularly via Zoom and face-to-face twice yearly in Wellington to meet these documented objectives. ● Regions and service locations for committee members as of 28th Feb 2023 	<p>Estimated costs include: travel, meals, and accommodation = \$10,169.38/year for three face to face</p> <p>*COASTN has agreed to three face-to-face meetings as the budget allows</p>
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	<p>Christchurch –ICU Nelson – Flight team Dunedin – ICU/Flight Team Dunedin – NICU Waikato – NICU Wellington – ICU Auckland Starship – PICU Hawkes Bay – Flight team/ICU flight team</p>	
<p>3) Include clear partnerships with Maori, Te Tiriti o Waitangi and Pacific Peoples Te Tino Rangatiratanga- Maranga Mai</p> <p>4) Providing transport nurses with an education programme</p> <p>5) Provide an Aeromedical Retrieval Course</p>	<ul style="list-style-type: none"> ● The Committee will work to advance partnerships and strategic relations to meet the obligations under Te Tiriti o Waitangi through being proactively informed and strongly collaborative ● Apply tikanga principles to all communications ● COASTN national committee recruitment efforts to reflect Aotearoa, New Zealand’s population to provide equitable representation on the National Committee. ● Encourage Māori and Pacific transport nurses to join NZNO and those NZNO members to join COASTN to provide equitable representation within the membership. ● Embed a Te Ao Māori lens on our structure, policies and processes and work alongside Te Poari ● Apply a bicultural approach when working with all members ● COASTN is working on changing the logo to incorporate Te Reo and to incorporate our bicultural landscape ● Have visibility of Māori members by keeping membership current <ul style="list-style-type: none"> ● The Aeromedical Retrieval Course continues to be successfully run in collaboration with AUT ● Relationship with AUT is required to be reviewed annually ● Inclusion of HUET course to be reviewed annually ● Sponsorship to be considered for the Aeromedical Retrieval Course 	<p>The Aeromedical Retrieval Course cost is a separate budget plan</p> <p>Huet costs – 50,000</p> <p>Expected revenue \$50 00</p> <p>*COASTN takes responsibility if the course runs at a deficit</p>

<p>Maranga Mai -Building member power, Workforce, Education, Registration-</p>	<ul style="list-style-type: none"> ● The committee and course coordinator will regularly review course attendance numbers, content and costings. The next course is expected to run in April 2023. ● Candidate selection is also considered to ensure a good geographical representation throughout NZ. Represent the uniqueness of Aotearoa/New Zealand ● Ensure opportunities are available to encourage nurses to consider flight nursing as a career option, for example, providing education and offering buddy flights if service allows. 	
<p>6) Continue to offer scholarship assistance to members to access further education Maranga Mai -Building member power, Workforce, Education, Registration - Continue to offer scholarship assistance to members</p>	<ul style="list-style-type: none"> ● Continue to advertise, word of mouth, Kai Tiaki (now online), NZNO promotional materials, COASTN website and E-magazine, Facebook ● Reviewed annually depending on the financial situation of the college <p>Acknowledging excellence in Transport Nursing and providing funds for further education to benefit Transport Nurses</p>	<p>As budget will allow. A maximum amount of \$2000.00</p>
<p>7) Planning for the 2023 AGM and Symposium Maranga Mai - Building member power, Workforce, Education, Registration Establish Award for Outstanding Nursing Achievement in Transport Nursing Aotearoa</p>	<ul style="list-style-type: none"> ● See dates for scheduled COASTN AGMs and symposiums ● Face-to-face and Zoom meetings 	<p>\$18 000</p>
<p>8) COASTN Passport and skills and competencies update review Maranga Mai – Building member power, Workforce, Education, Registration, Health & Safety</p>	<ul style="list-style-type: none"> ● Sub-group formed to review and update standards, Skills and Competencies and Passport 	<p>Flights and Accommodation for 3X people \$2600</p>

2024-2025

Objectives for the financial year (1 April to 31 March):

These objectives come from the NZNO strategic plan; the themes are: **Strong, skilled workforce; Influencing improved health outcomes; Effective and sustainable organisation; Measuring progress.**

NZNO Strategic Plan Objective	C & S steps to achieve objective	Estimated costs
We predict we will continue to carry out our Mahi in line with Objectives 1-8 listed for the previous years. Some cost/budgetary changes will be made in the future. However, a prediction is included here. NB This plan may alter.		
		Approximate TOTAL \$39 000 (5% est increase) (+60,000 course)

2025-2026

Objectives for the financial year (1 April to 31 March):

These objectives come from the NZNO strategic plan; the themes are: **Strong, skilled workforce; Influencing improved health outcomes; Effective and sustainable organisation; Measuring progress.**

NZNO Strategic Plan Objective	C & S steps to achieve objective	Estimated costs
We predict we will continue to carry out our Mahi in line with Objectives 1-8 listed for the previous years. Some cost/budgetary changes will be made in the future. However, a prediction is included here. NB This plan may alter.		Approximate TOTAL (\$40 000 est increase of 5%)

