



**NEW ZEALAND NURSES ORGANISATION GASTROENTEROLOGY NURSES
COLLEGE**

**Minutes of the Annual General Meeting of the NZNO Gastroenterology Nurses
College to be held at 0730
Cordis Hotel, Auckland, and via Zoom
on
11 November 2020**

Present: Karen Clarke (Chairperson) Rachel Cashmore (Treasurer) Merrilee Williams (Secretary) Marian O'Connor, Kirsten Rosser, Wanda Owen (committee members), Jacqui Stone, Donna Howe, Joy O'Dwyer, Urmila Kumar, Cindy Mery.

Present via Zoom: Christine Ho, Laura Bane, Carly Bramley, Holly Weale (Committee member) Nancy Carey, Karen Kempin, Jackie Watkins, Eunice Fuchs, Julia Anderson (NZNO PNA) Karen Murdoch, Rosemary XXX, Nick Borromeo, Vanessa Brown, Lucy Carroll, Dale Cornelius, Rosie Coster, Julie Denby, Kaitlyn Doak, Sarah Falgar, Penny Fox, Victoria Harkess, Ady Leigh, Jo Leitch, Kate Lodge, Carole Logan, Nichola Olds-Read, Cath Pink, Danielle Pope, Kate Pryor, Maureen Reynolds, Florian Schmidt, Rick Seo-As, Cherie Shearman, Jenny Ward, Hayley Densie, Megan Ensor, Rosslyn Gibb, Sheryll Williamson, Judith Mclaughlin, Miwa Sloane.

Apologies: Jeanette Shaw, Maree Russell, Gendy Bradford

1. Welcome and Introduction of Committee

Karen Clarke opened the meeting.

1.1 Roll Call

1.2 Confirmation of Quorum

1.3 Apologies- Recorded above

1.4 Confirmation of last Gastroenterology Section meeting Minutes

Moved: The minutes of the Gastroenterology meeting held on **28 November 2019** to be confirmed.

Moved:	Marian O'Connor
Seconded:	Kirsten Rosser
CARRIED	

1.5 Matters Arising from 28 November 2019 minutes- Nil

2. Correspondence

2.1 Inwards: Nominations received for committee positions- Holly Weale and Jessica Southall

2.2 Outwards: Membership communications re AGM, Call for Remits, and correspondence with NZNO in preparation for AGM proceedings

Moved:	Merrilee Williams
Seconded:	Wanda Owen
CARRIED	

3. Financial for previous financial year

3.1 Move any accounts for payment

Moved:	Rachel Cashmore
Seconded:	Joy O'Dwyer
CARRIED	

3.2 Present prospective budget for financial year

Moved:	Rachel Cashmore
Seconded:	Joy O'Dwyer
CARRIED	

4. Report

4.1 Chairperson's Report- Read aloud by Karen, also uploaded to NZgNC website

Moved:	Karen Clarke
Seconded:	Jackie Stone
CARRIED	

4.2 Other Committee Reports-

Editors report (uploaded to NZgNC website)

IBD Specialty nurses section report (in current Tube edition)

Hepatology Specialty nurses' section: Nancy Carey: Update on the Hepatology Nurses group for AGM NZgNC 2020

Our plans, like most, were put on hold at the beginning of the year due to COVID. However, we held our first Zoom meeting on 18th May followed by a second meeting on the 11th September.

I have attached the minutes above.

We made our submission for membership to the Gastro College and submitted our TOR.

Our next meeting is a workshop where we plan to look at competency guidelines for liver nursing. We have secured some funding from AbbVie to support this. We have also approached the NZNO Gastroenterology Group to have our group added to their website.

Moved:	Merrilee Williams
Seconded:	Kirsten Rosser
CARRIED	

5. Remits

5.1 Rule remits- Nil received

5.2 Policy remits: Nil received

6. NZNO Reports

6.1 Item: PNA report read by Julia Anderson (also uploaded to NZgNC website)

Moved	Jackie Watkins
Seconded	Marian O'Connor
CARRIED	

7. General Business

7.1 Item- Karen Clarke passed on her sincere thanks to Lydia White who has moved home to the UK. Her contribution to the NZgNC was very much appreciated.

8. National Committee Election Results

Nominations to extend Holly Weale's position on the committee for a further 3 years.

Nominated by: Kate Lodge

Seconded by: Marian O'Connor

Approved

Nomination of Jessica Southall for position as committee member for Hepatology Specialty nurses representative.

Nominated by: Holly Weale

Seconded by: Merrilee Williams

Approved

9. Other Business

Nil

The meeting concluded at 0806 pm when Karen Clarke closed. The next meeting will be held on Wednesday 11th November 2020.

Chairperson: _____

Date: _____