

**The Annual General Meeting of the  
Infection Prevention & Control Nurses College, NZNO  
will be held**

**Tuesday 24<sup>th</sup> September 2019 at 4.15-5.15 pm**  
St Margaret's College, Christchurch.

All full members of the Infection Prevention Control Nurses College, NZNO are invited to the AGM. Mutual or Associate members may attend as observers. (They have speaking rights only with permission of the chair and no voting rights.)

Apologies are to be forwarded to [ipcsecretary@outlook.com](mailto:ipcsecretary@outlook.com)

#### **AGENDA**

- Welcome and introduction of committee
- Apologies
- Minutes of previous AGM 1 November 2018 held at Lower Hutt Conference.
- Matters Arising
- Correspondence – inwards/outwards – summary
- Rule change remits
- Reports
  - The Annual Report has been distributed with the agenda and is available for reading on the website. The Annual Report incorporates the following annual summary reports:
    - Chairperson's report
    - Membership
    - Regional Co-ordinator
    - PNA report
- Items for Discussion
  - HDSS review (Sector Standard Review)
  - AS/NZS 4187: 2014 review (Reprocessing of reusable devices in health Services)
  - Website update
- Financials for previous financial year
  - move any accounts for payment
  - present prospective budget for next financial year
- Any other business
- Election of National Committee
- Close of meeting