



WORKPLACE AND PATIENT SAFETY REFERENCE SYNOPSIS OVERVIEW

- PURPOSE** This synopsis provides definition of terms and further references to support examples in practice according to environmental classification.
- SCOPE** All peri-operative staff.
- DEFINITIONS** The following terms are used within this document.

TERM	DEFINITION
Substance	<p>Any element, defined mixture of elements, compounds, or defined mixture of compounds, either naturally occurring or produced synthetically, or any mixtures thereof.</p> <p>Any isotope, allotrope, isomer, congener, radical, or ion of an element or compound which has been notified to be a different substance from that element or compound.</p> <p>Any mixtures or combinations of any of the above.</p> <p>Any manufactured article containing, incorporating, or including any hazardous substance with explosive properties.</p>
Hazardous substance	<p>Any substance that has one or more of the following intrinsic 'hazardous properties'- explosiveness; flammability; ability to oxidise (accelerate a fire); human toxicity (acute or chronic); corrosiveness (to human tissue or metal); eco-toxicity; capacity, on contact with air or water, to develop one or more of the above properties.</p>

<p>Section:</p> <p>File:</p> <p>Classification:</p> <p>Review Date:</p>	<p>Issued by: Education Committee</p> <p>Authorised by: National Committee</p> <p>Issue Date:</p>
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ASSOCIATED DOCUMENTS

The table below indicates New Zealand legislation and other documents associated with this policy

TYPE	DOCUMENT TITLES
Legislation	The Hazardous Substances and New Organisms Act, 1996 Health and Safety in Employment Act, 1992, (with accompanying Codes of Practice and Regulations). The Health and Disability Services (Safety) Act: 2001 Radiation Protection Act 165 Radiation Protection Regulations 1982
Recommended Best Practice	Health and Disability Services Standards NZS 8134:2008 Safe Staffing Healthy Workplaces: DHBNZ & NZNO, 2006 Code of ethics, NZNO: 2006 New Zealand Consensus Statement on the Health Benefits of Work: 2011 National Radiation Laboratory Code of Safe Practice for the use of X-rays in Medical Diagnosis 2010
Guidelines	International Federation of Perioperative Nurses Guidelines ICN Occupational Health and Safety Fact Sheets, 2010 Code of Conduct, NCNZ: 2009

REFEERENCE SYNOPSIS

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Environmental Classification	Hazard Exposure/Examples in Practice	Reference
Biological	From biological components of surgical smoke resulting from use of electro-surgical devices and lasers From blood-borne pathogens from percutaneous injuries, splashes and other body fluid contact From infectious micro-organisms From chemical and protein allergens in latex Traffic flow	See Standard 1 - Infection prevention and Control AORN - Guidance Statement: <ul style="list-style-type: none">• Environmental Responsibility• Creating a Patient Safety Culture AORN - Recommended Practices for: <ul style="list-style-type: none">• Safe Environment of Care• High Level Disinfection• Traffic patterns in the Perioperative Practice Setting AORN Latex Guideline AORN - Patient transfer and transport
Chemical	Anaesthetic gases Disinfecting and sterilizing agents Specimen preservatives Cleaning agents	AORN - Guidance Statement: <ul style="list-style-type: none">• Environmental Responsibility• Creating a Patient Safety Culture AORN - Recommended Practices for: <ul style="list-style-type: none">• Safe Environment of Care• High Level Disinfection ICN Occupational Health and Safety Fact Sheets, 2010

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Physical	Fire Electrical Smoke Plume Radiation Compressed Gases Medical Error	<p><u>PNC Guidance Statement – Surgical Safety Checklist</u></p> <p>AORN Guidance Statement Fire Prevention in the Operating Room</p> <p>AORN Policy and Procedure Fire safety in the Operating Room</p> <p>AORN Recommended Practices for Reducing Radiological Exposure in the Perioperative Practice Setting</p> <p>AORN Recommended Practices for the Prevention of Retained Surgical Items (Sponge, Sharp and Instrument Counts)</p> <p>AORN Recommended Practices for Electrosurgery</p> <p>AORN Guidance Statement: 'Do not use' Abbreviations, Acronyms, Dosage Designations and Symbols – to be used in conjunction with local policy</p>
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Environmental Classification	Hazard Exposure/Examples in Practice	Reference
Ergonomic	Back Injuries Repetitive Motion Moving Patients Carrying heavy instruments and equipment Static or awkward posture Standing for long periods of time in one position	<p>AORN Recommended Practices for Positioning the Patient in the Perioperative Practice Setting</p>

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Psychosocial	Long hours Call-out Nursing shortage Overtime – often mandatory Burnout Demographic diversity Verbal and/or physical abuse	District Health Boards/NZNO Nursing and Midwifery Multi-Employer Collective Agreement 2011 NCNZ Guideline - Responsibilities for Direction and Delegation of Care to Enrolled Nurses 2011
Psychosocial	Absence of, or lack of recognition of a code of conduct for all team members Tolerance of abuse from medical staff Absence of respect from peers and other healthcare professionals Absence of workplace safety programme Lack of commitment by management to adhere to workplace safety programme	See: Standard 1 - Legal, Cultural Safety, Collaborative Team Practice, Education and Professional Development. Standard 3 – Bi-Cultural safety Standard 4 – Communication NCNZ Guideline - Responsibilities for Direction and Delegation of Care to Enrolled Nurses 2011 NCNZ Guideline – Delegation of Care by a Registered Nurse to a Health Care Assistant - 2011

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