



# L.O.G.I.C.

## Guidelines for Writing

The Editorial Committee of *LOGIC* – the official online journal of the NZ College of Primary Health Care Nurses (NZCPCN) welcomes articles, reports, book reviews, letters to the editor, exemplars, case study experiences, research papers or projects and items of national interest to nurses involved in primary health care.

### Preparing a Contribution

The Editorial Committee requests authors to send an enquiry e-mail before beginning to write an article. Briefly describe your idea or topic and the Committee will respond with feedback that will help you to develop the manuscript in accordance with *LOGIC*'s requirements. The usual length for a Journal article is around 800-1000 words. Longer articles may be edited or published in more than one part. Key points to remember when preparing a journal article are:

- Attach illustrations, photographs and diagrams, with appropriate captions. A good illustration or photograph and caption may save you writing a long, complicated description
- Avoid abbreviations, long and complicated sentences
- Use headings and sub-headings to separate major sections and ideas
- Use APA referencing (see details below)
- Have copy proof read prior to sending
- Use the "English language" spell check option on your computer
- Be consistent with use of first or third person
- Ensure you have completed the photo permission form if you are using other people in your photographs within your article.

### Letters to the Editor

We welcome letters from readers of *LOGIC* because feedback is important in assisting us to produce a high-quality journal. Letters may take the form of positive or negative feedback on the Journal itself, or comments on articles printed in the Journal. The usual length of a Letter to the Editor is around 350 words. Longer letters may be edited.

## **Instructions to Authors**

Contributions should be provided in electronic form – a word document is preferable. Use headings and sub-headings to separate major sections and ideas within the article. Illustrations, tables, graphs, diagrams and photos will enhance the text. All should be numbered consecutively and cited in the text. Mark the position of tables, graphs etc. in the margin of the manuscript. (This also applies to electronic images – see below). Be sure to include a title for each table and a caption for each illustration. Photographs of clinical procedures, equipment etc. are welcomed. Permission to reproduce illustrations should be obtained by the author from the owner of the copyright.

Please include the article title, author's name, address, telephone number and email address at the top of the word document.

At the end of the document provide a brief profile of yourself, including current position and qualifications. Attachment of a photograph is optional.

### **Electronic Images**

Electronic images intended for publication in *LOGIC* must be of high quality. Low resolution images from Internet web-sites are generally of low quality and unsuitable. Images must be high resolution (300dpi or more) jpg, tiff or PDF files.

### **Referencing**

*LOGIC* requests authors use the American Psychological Association (APA) system. This is widely used in universities and many nursing journals. APA manuals are available in most libraries. Footnotes are not used and a full list of references is given at the end of the manuscript in alphabetical order.

#### **In-text referencing:**

Referencing cited in text should include the author's last name and the year of publication. For example:

Brooks (1997) describes the signs of malignant hyperthermia ...

or:

A major factor in the care of the malignant hyperthermia patient is the early detection (Brooks, 1997).

or:

Brooks (1997, p70) states:

## Reference List:

Reference lists are given on a separate page at the end of the manuscript in alphabetical order. Only material which has been referred to in the text should be referenced.

Background material does not need to be included in the references. Material should be double-spaced and the name of the author, year of publication, name of article, name of journal (in full), volume number, and part number in brackets and finally page numbers.

For example:

### Books

Bale, S. Jones, V. (1997). *Wound Care Nursing. A Patient Centred Approach*. Bailliere Tindall, London.

### Journals

Linhold, C. (1997). Wound Exudate – Community Experience. *European Tissue Repair Society Bulletin*. **4**(2): 6 Pudner, R. (1997). Choosing an appropriate wound dressing. *Journal of Community Nursing*. **11**(9): 34-9

## Submitting the Contribution

Please e-mail your contribution as a word document to:

The person who contacted you about the article and copy to the Editor:

Yvonne Little

[logiceditorcphcn@gmail.com](mailto:logiceditorcphcn@gmail.com)

The Editor will acknowledge all submissions excepting letters or items of interest. The Editor reserves the right to edit articles or amend the style. The decision to publish or reject is final. The article, once published, becomes the copyright of *LOGIC*, and NZ College of Primary Health Care Nurses (NZCPHN).