

NZNO Colleges and Sections - Annual Plan

Respiratory Nurses College Years: 2023/2024 – 2025/2026

Cost Centre: 466101

Version last updated

23 May 2023

Please complete your draft Annual Plan, in consultation with your PNA by PNA to forward it to the Associate Professional Services Manager (APSM) by APSM review annual plans, discuss outstanding queries, and forward to Corporate Services for inclusion into the NZNO wide budgeting process, including the funding formula to determine core funding NZNO Budget to the Management and Board

APPROVAL ANNUAL PLAN 2023 – 2024			
Name	Position	Signature	Date
Teresa Chalecki	Interim Chair		
Mairi Lucas	Manager Professional Services		

Committee - Please include details for all committee members (do not include the PNA)

Name of committee member	Committee role	Region where located
Teresa Chalecki	Chair Interim/Treasurer	Christchurch
Mikayla Neil	Newsletter Editor	Auckland
Vacancy x1		
Jess Puru	Submissions	Dunedin
Tamsin Fitzsimmons	Secretary	Nelson
Erin Foster	Website/social media/secretarial support	Hamilton
Vacancy x2		
Miriam Manga	Membership	Auckland
Annie Bradley-Ingle	PNA	Hamilton

Committee meetings & AGM/Conference planned for 2023-2024 financial year (April 1st – March 31st)

Core Funding is provided for up to two face to face meetings annually. The information below allows NZNO to calculate your Core Funding.

Dates	Meeting type: Face-to-face, Zoom	Number of committee attending	Location of Meeting eg Wellington	Duration of meeting e.g. 1 day, 1 hour
May 2023 – Tuesday 23 rd 8pm	Zoom	8	Virtual	2 hours

17th /18 th July 2023	Face to Face- AGM 18th	8	Wellington	2 days
Sept 2023	Zoom date TBC	8	Virtual	1 hour
Dec 2023	Zoom date TBC	8	Wellington	2 hours
Feb 2024	Face to Face- Symposium Planning	8	Virtual	1 day
March 2024	Zoom date TBC	8	Virtual	2 hours

Membership participation on national external working groups

Members name	Email address	Name of working party and the host organisation	Status of national group
Betty Poot	betty.poot@huttvalleydhb.org.nz	Asthma and Respiratory Foundation (ARF) NZ Scientific Advisory Group ARF - National COPD working party PHARMAC Inhaler EAG	
Nikola Ncube	Nikola.ncube@waitematadhb.co.nz	Thoracic Society of Australia and New Zealand (TSANZ) Co-convenor Nurse SIG	
Sara Mason	Sara.Mason@hawkesbaydhb.govt.nz	EIT Health and Science Committee Hawkes Bay Credentialing committee NZNO Hawkes Bay Regional council Co-convenor Hawkes Bay DHB	

Sally Powell	Sally.powell@cdhb.health.nz	Co-Chair Nurses Education Sub-Committee ASA (Australasian Sleep Association)	
Nicola Corna	nicola.corna@middlemore.co.nz	ARF National COPD guidelines group ARF Scientific Advisory Group	
Teresa Chalecki	teresa@canbreathe.org.nz	South Island Educators Forum (SIREF) Chair	
Susan Jones	Susan.jones3@waikatodhb.health.nz	ARF EAG	
Alan Shaw	Alan.Shaw@huttvalleydhb.org.nz	TSANZ Working Group for recognition of Respiratory Nursing as a Speciality	

2023-2024

Objectives for the financial year (1 April to 31 March):

These objectives come from the NZNO strategic plan; Maranga Mai.

The College of Respiratory Nurses aims to embed the principles of NZNO Maranga Mai across all aspects of our work:

Five fixes- Ensure Te Tiriti is actualised within and across the health system, Fix the number of trained and qualified nurses across the health system. Fix pay and conditions that are equal across the health system and meet nurses' values and expectations. Fix the number of people in nursing training to meet current and future needs. Fix the number of Māori and Pasifika nurses to meet the need.

NZNO Strategic Plan Objective	C & S steps to achieve objective	Estimated costs (supporting documents as appropriate)
The College recognises NZNOs focus areas related to Maranga Mai – Te Tino Rangatiratanga, Building member power, Workforce, Education, Registration, Bargaining, Health & Safety, Immigration, Political, Allies		
1) Influencing Improved Health Outcomes: Empower members to lead and act in their workplaces and in NZNO activities (example) Building member power, Workforce- MM	Promoting use of the Knowledge and Skills Framework (KSF) as a tool of clinical excellence accessible to NZNO members Encouraging all nurses to utilise the KSF tool to maintain and further professional and clinical development Use the KSF to provide a benchmark of clinical competency for nurses working with respiratory patients in any clinical setting including paediatrics.	\$1000.00

	<p>The Committee will provide representation at the National NZNO AGM and College and Sections Day Conference Committee seeks involvement with relevant submissions as identified by NZNO or by the Committee itself.</p> <p>Encouraging College members to promote respiratory nursing as a career option and non-members to join NZNO and specifically the College of Respiratory Nurses.</p> <p>Encourage College members to take up opportunities to be delegates of NZNO across the health system. Aim to ensure Primary Health/Community Based care representation on the national Committee recognising the essential role this group play in prevention, education and clinical management in respiratory health of the people of Aotearoa, New Zealand</p> <p>Encourages College member involvement with relevant submissions as identified by NZNO or by the Committee</p>	
<p>2) Include clear partnership with Maori, Te Tiriti o Waitangi and Pacific Peoples Te Tino Rangatiratanga- MM</p>	<p>Apply tikanga principles to all communications</p> <p>Respiratory College national committee recruitment efforts to reflect Aotearoa New Zealand's population to provide equitable representation on the national Committee.</p> <p>Encourage Māori and Pacific (respiratory) nurses to join NZNO and those NZNO members to join the College of Respiratory Nurses to provide equitable representation within the membership.</p>	<p>\$500.00</p>

	<p>Embed a Te Ao Māori lens on our structure, policies and processes and work alongside Te Runanga</p> <p>Apply a bicultural approach when working with all members</p>	
<p>3) To have respiratory health acknowledged as a priority in Aotearoa/New Zealand - this aligns with the strategic plan objective – Improved Health outcomes with consideration to Te Tiriti O Waitangi commitments</p> <p>Political, Allies-MM</p>	<p>Moving forward NZNO College of Respiratory Nurses aims to work with the new Te Aka Whai Ora and Te Whatu Ora to ensure respiratory health is a priority.</p> <ul style="list-style-type: none"> • Introduction letter and formal request to be involved in any respiratory strategy reform/review <p>With every change in Government take the opportunity to introduce the Respiratory College and outline the work we do to the new Health Minister and other relevant MPs. Remind them that we are the respiratory nursing body of Aotearoa New Zealand and will request to be consulted with on any aspects that affect the respiratory health of New Zealanders</p> <p>Support the work of those legitimate parties/groups undertaking projects/activities that are associated with improving respiratory outcomes/disease prevention and/or respiratory health indicators, acknowledging respiratory disease as a priority in Aotearoa New Zealand.</p> <p>Any mahi will consider and address current inequity in outcomes particularly for Māori, Pacific and Vulnerable populations. (Vulnerable may include low socio-economic, disabled, refugee and migrant groups in respect to respiratory health)</p> <p>Aim to ensure Primary/Community care representation on the national Committee recognising the essential role this group play in prevention, education and clinical management in respiratory health of the people of Aotearoa, New Zealand</p>	<p>\$500.00</p> <p>\$1000.00</p> <p>\$500.00</p>

	<p>Advocate Respiratory Best Practice by monitoring and responding to any issues or inequities that arise. ie.</p> <ul style="list-style-type: none"> • Education • Medication products and management • Nursing respiratory services and availability 	
<p>4) Ensuring collaboration with internal and external stakeholders, this aligns with the strategic plan objective – Improved Health outcomes Political, Allies-MM</p>	<p>Continue to approach and offer support and collaboration to groups with similar health philosophies and priorities – e.g., TSANZ- Thoracic Society of Australia and New Zealand, Australasian Sleep Association, Asthma and Respiratory Foundation, International Coalition of Respiratory Nurses, Lung Foundation NZ, Asthma NZ, Cystic Fibrosis NZ, Bronchiectasis Foundation reporting activities back to membership through Airways, Kaitiaki, our webpage, college run social media and through membership emails.</p> <p>Contribute to and/or formulate submissions made to external bodies for example, Pharmac and MOH as relevant.</p>	<p>\$350.00</p> <p>\$500.00</p>
<p>5) Building capacity within the College of Respiratory Nurses NZNO National Committee – this aligns with the strategic plan objective – effective organisation Building Member power, Te tina Rangatiratanga-MM</p>	<p>Continue to identify and enlist new Committee members in a timely manner aiming to truly reflect the geographical, social and cultural diversity of Aotearoa NZ as much as possible.</p> <p>Monitor national and international guidelines and other documents for review/provide input as appropriate.</p> <p>Assign and share roles within the Committee and undertake Committee education provided by NZNO as available, building links to all areas of Aotearoa, New Zealand, building knowledge of NZNO and Committee processes and goals and ensuring succession planning for the Committee.</p> <p>The Committee will make efforts to be more involved at a national level on more national advisory groups and committees</p>	<p>2 F2F meetings over 3 days) \$14,000.00</p>

	The Committee will provide representation at the National NZNO AGM and College and Sections Day Conference	
6) Building capacity within the membership, including students, to ensure best evidence-based practice care for respiratory patients – aligns with strong workforce and skilled nurses. Education, Registration, Allies-MM	Ongoing review and commitment to the KSF and continuing promotion of the framework. Last updated 2020 – update due 2024. Sub committee will be formed in 2023 to commence the review. NB consideration will be given to extending the framework to include paediatric respiratory.	\$6000.00
	Encourage associate membership with allied health to encourage interdisciplinary learning through direct contact, word of mouth and via website, newsletter, college led social media and Kaitiaki advertising	
	Continue to provide a limited number of scholarships for our members to attend educational events improving equity of access to education Continue to provide educational material through “Airways” which is published 3 times a year	\$3750.00
	The two-yearly College of Respiratory Nurses symposium will continue and planned for May 2024 (Auckland). A sub committee will be formed. The Respiratory College symposium alternates annually with South Island Respiratory Educators Forum (SIREF). Published updated KSF for reference and standards of care. Going forward we will actively promote its use and showcase how it can be used to promote respiratory best practice through modelling it’s use in our own care delivery, word of mouth and via website, newsletter, TSANZ, NENZ, Nurse Executives, Primary Health College and Kaitiaki advertising. Promoting that nurses can now belong to 3 NZNO colleges or sections.	\$5000.00

	NB College rules altered in 2017 to allow student nurses and allied health practitioners to join as affiliated members.	
7) Maintain College Status - aligns with effective organisation. Education, Registration, Allies-MM	Maintain 3 publications of "Airways" Commence the review of the "Knowledge and Skills Framework" Encourage membership growth Annual AGM and bi-annual symposium Encourage participation at national and international levels	\$1500.00
8) The College will be responsive to significant challenges or threats to respiratory health in Aotearoa/New Zealand – eg. COVID Pandemic, acknowledged inequities for Maori and Pacifica health. Education, Health & Safety, Political, Allies - MM	Recognising and responding promptly to keep College members informed and updated regarding the situation/ threat or challenge. Provide access to the most current resources available which will inform best nursing practice. Be an avenue for advice and support via the website, Member emails, Airways, Kaitiaki and committee members whichever is most relevant in the situation. Collect the experiences of those involved to inform best practice moving forward. Committee seeks involvement with relevant submissions as identified by NZNO or by the Committee itself. Encourage member involvement with relevant submissions as identified by NZNO or by the Committee A cultural lens will be applied to all our activity in keeping with our commitments to Te Tiriti O Waitangi and the vision of NZNO Maranga Mai	\$1250.00
		TOTAL: \$35,850

2024-2025

Objectives for the financial year (1 April to 31 March):

These objectives come from the NZNO strategic plan; Maranga Mai.

The College of Respiratory Nurses aims to embed the principles of NZNO Maranga Mai across all aspects of our work:

Five fixes- Ensure Te Tiriti is actualised within and across the health system, Fix the number of trained and qualified nurses across the health system. Fix pay and conditions that are equal across the health system and meet nurses' values and expectations. Fix the number of people in nursing training to meet current and future needs. Fix the number of Māori and Pasifika nurses to meet the need.

NZNO Strategic Plan Objective	C & S steps to achieve objective	Estimated costs (supporting documents as appropriate)
<p>1) Influencing Improved Health Outcomes: Empower members to lead and act in their workplaces and in NZNO activities (example) Building member power, Workforce- MM</p>	<p>Promoting use of the Knowledge and Skills Framework (KSF) as a tool of clinical excellence accessible to NZNO members</p> <p>Encouraging NZNO membership to utilise the KSF tool to maintain and further professional and clinical development</p> <p>Use the KSF to provide a benchmark of clinical competency for nurses working with respiratory patients in any clinical setting</p> <p>The Committee will provide representation at the National NZNO AGM and College and Sections Day Conference Committee seeks involvement with relevant submissions as identified by NZNO or by the Committee itself.</p>	<p>\$1000.00</p>

	<p>Encouraging College members to promote respiratory nursing as a career option and non-members to join NZNO and specifically the College of Respiratory Nurses.</p> <p>Encourage College members to take up opportunities to be delegates of NZNO across the health system. Aim to ensure Primary Health care representation on the national Committee recognising the essential role this group play in prevention, education and clinical management in respiratory health of the people of Aotearoa, New Zealand</p> <p>Encourages College member involvement with relevant submissions as identified by NZNO or by the Committee</p>	
<p>2) Include clear partnership with Maori, Te Tiriti o Waitangi and Pacific Peoples Te Tino Rangatiratanga- MM</p>	<p>Apply tikanga principles to all communications</p> <p>Respiratory College national committee recruitment efforts to reflect Aotearoa, New Zealand's population to provide equitable representation on the national Committee.</p> <p>Encourage Māori and Pacific (respiratory) nurses to join NZNO and those NZNO members to join the College of Respiratory Nurses to provide equitable representation within the membership.</p> <p>Embed a Te Ao Māori lens on our structure, policies and processes and work alongside Te Poari Apply a bicultural approach when working with all members</p>	\$1000.00
<p>3) To have respiratory health acknowledged as a priority in Aotearoa/New Zealand - this aligns with the strategic plan objective – Improved Health</p>	<p>Moving forward NZNO College of Respiratory Nurses aims to work with the new Te Aka Whai Ora and Te Whatu Ora to ensure respiratory health is a priority. - Introduction letter and</p>	\$500.00

<p>outcomes with consideration to Te Tiriti O Waitangi commitments Political, Allies-MM</p>	<p>formal request to be involved in any respiratory strategy reform/review</p> <p>With every change in Government take the opportunity to introduce the Respiratory College and outline the work we do to the new Health Minister and other relevant MPs. Remind them that we are the respiratory nursing body of Aotearoa New Zealand and will request to be consulted with on any aspects that affect the respiratory health of New Zealanders</p> <p>Supporting the work of those legitimate parties/groups undertaking projects/activities that are associated with improving respiratory outcomes/disease prevention and/or respiratory health indicators, acknowledging respiratory disease as a priority in Aotearoa, New Zealand. Any mahi will consider and address current inequity in outcomes particularly for Māori, Pacific and Vulnerable populations. (Vulnerable may include low socio-economic, disabled, refugee and migrant groups in respect to respiratory health) Aim to ensure Primary Health care representation on the national Committee recognising the essential role this group play in prevention, education and clinical management in respiratory health of the people of Aotearoa, New Zealand</p> <p>Advocate Respiratory Best Practice by monitoring and responding to any issues that arise.ie.</p> <ul style="list-style-type: none"> • Education • Medication products and management • Nursing respiratory services and availability • 	<p>\$1000.00</p> <p>\$500.00</p>
<p>4) Ensuring collaboration with internal and external stakeholders, this aligns with the strategic plan objective – Improved Health outcomes</p>	<p>Continue to approach and offer support and collaboration to groups with similar health philosophies and priorities – e.g., TSANZ- Thoracic Society of Australia and New Zealand,</p>	<p>\$350.00</p>

<p>Political, Allies-MM</p>	<p>Australasian Sleep Association, Asthma and Respiratory Foundation, Lung foundation NZ, Asthma NZ, Cystic Fibrosis NZ, Bronchiectasis Foundation reporting activities back to membership through Airways, Kaitiaki, our webpage, college run social media and through membership emails.</p> <p>Contribute to and/or formulate submissions made to external bodies for example, Pharmac and MOH as relevant.</p>	<p>\$500.00</p>
<p>5) Building capacity within the College of Respiratory Nurses NZNO National Committee – this aligns with the strategic plan objective – effective organisation Building Member power, Te tina Rangatiratanga-MM</p>	<p>Continue to identify and enlist new Committee members in a timely manner aiming to truly reflect the geographical, social and cultural diversity of Aotearoa, New Zealand as much as possible.</p> <p>Monitor national and international guidelines and other documents for review/provide input as appropriate.</p> <p>Assign and share roles within the Committee and undertake Committee education provided by NZNO as available, building links to all areas of Aotearoa, New Zealand, building knowledge of NZNO and Committee processes and goals and ensuring succession planning for the Committee.</p> <p>The Committee will make efforts to be more involved at a national level on more national advisory groups and committees</p> <p>The Committee will provide representation at the National NZNO AGM and College and Sections Day Conference</p>	<p>2 F2F meetings over 3 days) \$14,500.00</p>
<p>6) Building capacity within the membership, including students, to ensure best evidence-based practice care for respiratory patients – aligns with strong workforce and skilled nurses. Education, Registration, Allies-MM</p>	<p>Ongoing review and commitment to the KSF and continuing promotion of the framework. Last updated 2020 – update due 2024. Sub committee will be formed in 2023 to commence the review</p>	<p>\$6000.00</p>

	<p>Encourage associate membership with allied health to encourage interdisciplinary learning through direct contact, word of mouth and via website, newsletter, college led social media and Kaitiaki advertising</p> <p>Continue to provide a limited number of scholarships for our members to attend educational events improving equity of access to education</p> <p>Continue to provide educational material through “Airways” which is published 3 times a year</p> <p>The two-yearly College of Respiratory Nurses symposium will continue and planned for May 2024 The Respiratory College symposium alternates annually with South Island Respiratory Educators Forum (SIREF).</p> <p>Published updated KSF for reference and standards of care. Going forward we will actively promote its use and showcase how it can be used to promote respiratory best practice through modelling it’s use in our own care delivery, word of mouth and via website, newsletter, TSANZ, NENZ, Primary Health College and Kaitiaki advertising. Promoting that nurses can now belong to 3 NZNO colleges or sections. NB College rules altered in 2017 to allow student nurses and allied health practitioners to join as affiliated members.</p>	<p>\$3750.00</p> <p>\$5500.00</p>
<p>7) Maintain College Status - aligns with effective organisation. Education, Registration, Allies-MM</p>	<p>Maintain 3 publications of “Airways” Complete the review of the “Knowledge and Skills Framework” Encourage membership growth Annual AGM and bi-annual symposium Encourage participation at national and international levels</p>	<p>\$1750.00</p>
<p>8) The College will be responsive to significant challenges or threats to respiratory health in Aotearoa/New Zealand – eg. COVID Pandemic,</p>	<p>Recognising and responding promptly to keep College members informed and updated regarding the situation/ threat or challenge.</p>	<p>\$1500.00</p>

<p>acknowledged inequities for Maori and Pacifica health. Education, Health & Safety, Political, Allies - MM</p>	<p>Provide access to the most current resources available which will inform best nursing practice. Be an avenue for advice and support via the website, Member emails, Airways, Kaitiaki and committee members whichever is most relevant in the situation. Collect the experiences of those involved to inform best practice moving forward..</p> <p>Committee seeks involvement with relevant submissions as identified by NZNO or by the Committee itself.</p> <p>Encourage member involvement with relevant submissions as identified by NZNO or by the Committee</p> <p>A cultural lens will be applied to all our activity in keeping with our commitments to Te Tiriti O Waitangi and the vision of NZNO Maranga Mai</p>	
		<p>TOTAL: approx. \$37,850* Increased by 5%</p>

2025-2026

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NZNO Strategic Plan Objective	C & S steps to achieve objective	Estimated costs (supporting documents as appropriate)
WE predict will be continuing to carry out our Mahi in line with Objective 1-8 listed for the previous years. Some cost/budgetary changes will be made in the future. Increased by 5% NB This plan may alter.	•	TOTAL approx \$40,000*