

NZNO Colleges and Sections

Annual Business and Operational Plan

Name of College/Section:

NZNO College of Stomal Therapy Nursing

Number of current financial members 29 July 2015: 214

Cost Centre: 462-1-01

Years: 2016-2019 Overview of Committee

Please include details for all committee members (do not include the PNA)

Name of committee member	Committee role	Region where located
Marie Buchanan	Chairperson	Auckland
Ginnie Kevey-Melville	Secretary	Northland
Mary Vendetti	Treasurer	Auckland
Bronny Laurie	Co-editor journal	Timaru
Jackie Hutchings	Co-editor journal	Christchurch
Sharon Elson	Committee member	Hawkes Bay

Member participation on national external working groups:

Members name	Email address	Name of working party and the host organisation
Judy Warren	Judy.warren@waikatodhb.gov.nz	New Zealand Cancer Society

Review of current business and operational plan:

Objectives	Outcomes
Stomal Therapy Section will obtain College status within the next 12 months	Committee preparing to present College application to NZNO, in final stages

Objectives for 2016-2017 financial year: (these should come out of your longer term strategic plan; the themes of leadership, membership, organisational and social can be used)

Please note: The financial year is 1st April to 31st March

Objective	Plan of activity
To achieve Transition from Section to College	Final documents to be submitted by 24 th December 2015
Continued involvement in any national strategic developments impacting on stoma nursing	Be a voice at a national level regarding medical devices/supplies, specifically ostomy. Ongoing.
Host a successful biennial conference and BGM in Christchurch October 2106	Encourage members to attend conference Plan an informative and educational programme for conference.
Orientate any new executive committee members follow BGM	Support new committee members.

Objectives for 2016-2017 member development/engagement and/or college/section promotion

Please note: this section is specifically focused on the use of your reserves funding

Objective	Activity	Estimated costs
To promote stomal nursing in NZ	Develop a stomal nursing education policy	
To support and enhance stomal nursing in NZ	Host National Conference and hold BGM November 2016	
To promote membership in the NZNOCSTN	Recruitment drive via <i>"The Outlet"</i> (ongoing)	
Explore possibility of stoma education within NZ	Explore education partnerships with national Universities	
To increase unity and national standards for stoma nursing	Explore the possibility of the develop of a national tool for documentation e.g. national pt assessment form and update and re-introduce national referral forms.	

Committee Meetings & AGM/Conference planned for 2016-2017 financial year (April 1st – March 31st)

Dates	Meeting type: teleconference, webex, face to face, videoconference	Number of committee attending	Location	Duration of meeting e.g. 1day, 1 hour
Feb	F2F	7	Christchurch	1 Day
July	Webex or teleconf	7		1.5 hrs
October	F2F/BGM/Conference	7	Christchurch	2 days
November	Webex/teleconference	7		1 ½ hrs
February	F2F	6 to 7	Wellington	2 days

When planning these meetings & conferences, please refer to your Section/College rules as to how many are permitted per annum. It is recommended the option of videoconferencing or Webex for at least one committee meeting is considered. Please discuss this option with your PNA. Videoconferencing facilities are available in all NZNO offices and may be booked through your admin support.

Objectives for 2017-2018 financial year: (these should come out of your longer term strategic plan; the themes of leadership, membership, organisational and social can be used)

Please note: The financial year is 1st April to 31st March

Objective	Plan of activity
To promote and protect the role of stomal nursing in NZ	Develop a policy regarding stoma nursing in NZ
Explore the possibility of developing a NZ based education programme for Stoma Therapy Nursing	Liaise with national education providers.
Increase awareness of stomal nursing in NZ	Develop a statement encouraging the participation of stomal nurses nationally in established appropriate national awareness days eg bowel cancer, Crohns Colitis and Ostomy days.
Increase awareness of stomal nursing in NZ	Encourage stoma nurses to submit papers/articles to The Outlet and also Kia Tiaki and AASTN journal and WCET journal.

Objectives for 2017-2018 member development/engagement and/or college/section promotion

Please note: this section is specifically focused on the use of your reserves funding

Objective	Activity	Estimated costs
To maintain NZNOSTS visibility in non- conf/AGM year	Actively promote NZNOCSTN at relevant conferences e.g. wound, AASTN, gastro e.g. magazines available or recruitment of local NZNOCSTN nurse to be present at a table lunchtime	
	Develop 1 day seminar each for NI and SI nurses involved in stoma nursing care	
	Encourage members to submit relevant papers at other conferences.	

Committee Meetings & AGM/Conference planned for 2017-2018 financial year (April 1st – March 31st)

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May	F2F	6 to 7	Wellington	1day
August	teleconference	6to 7		1.5 hrs
Sept	teleconference	6 tp 7		1.5 hours
Oct	F2F	6 to 7		2 days
Feb	F2F		Wellington	1 day

Objectives for 2018-2019 financial year: (these should come out of your longer term strategic plan; the themes of leadership, membership, organisational and social can be used)

Please note: The financial year is 1st April to 31st March

Objective	Plan of activity
Ongoing objectives from the two previous years.	
Progressing and establishing partnerships between stomal therapy College and educational providers	

Objectives for 2018-2019 member development/engagement and/or college/section promotion

Please note: this section is specifically focused on the use of your reserves funding

Objective	Activity	Estimated costs
Follow up on previous set goals and plans		

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