



## Women's Health College National Committee Meeting

Friday 5<sup>th</sup> July 2019

<b>Present:</b>	Denise Braid Susan Rae Robyn Kemp Trudy Galer Janice Grant Wendy Diack Kate Weston PNA	<b>Apologies:</b> Ann Simmons Andrea Sim
<b>AGENDA ITEMS</b>	<b>DISCUSSION</b>	<b>ACTION &amp; RESPONSIBILITY</b>
<b>Previous Minutes</b>	Minutes true and correct. Matters arising <ul style="list-style-type: none"> <li>• Amendment –One paper presentation submitted from Ines Blaj at ADHB (noted in last minutes that nil had been submitted)</li> <li>• Kate contacted Carol Beaumont and blurb was received next newsletter</li> <li>• Susan contacted Sue Hazelwood and she accepted offer of funding of 2020 conference in</li> </ul>	

	<p>lieu of delayed response for 2019 conference funding application</p> <ul style="list-style-type: none"> <li>• Julia Glentworth has not submitted report for newsletter</li> <li>• Susan emailed Christine Clapcott hers and Denise Braids names for NZNO AGM &amp; Conference in September</li> <li>• Susan could not add NZNO AGM remits to July agenda, as not yet sent out</li> </ul> <p>Proposed: Denise Braid Seconded: Janice Grant</p>	Denise to contact Julia Glentworth directly
<b>Inward communication</b>	<p><b>College of Child and Youth Nurses (CCYN)</b></p> <ul style="list-style-type: none"> <li>• Interested in a joint conference with another Section/College.</li> <li>• After discussion, consensus was that it's better to remain a women's health conference.</li> </ul>	
<b>Treasurers report</b>	<ul style="list-style-type: none"> <li>• Current balances <ul style="list-style-type: none"> <li>○ Conference account: \$11,608.57</li> <li>○ Contingency account: \$11,354.53</li> <li>○ Education Fund: \$18,605.09</li> <li>○ Working account: \$4,647.73</li> </ul> </li> <li>• Conference costs for committee: Total cost for accommodation, taxis &amp; meals: \$2,137.57</li> <li>• Airfares for July meeting: Total cost \$1,370.</li> <li>• 22nd - 23rd October meeting: agreement for Robyn to book airfares and accommodation bookings.</li> </ul>	

	<ul style="list-style-type: none"> <li>• 2019 Conference Committee Thank You: Agreement that national committee would fund dinner for conference committee in lieu of thanks you gifts</li> <li>• Agreement for Robyn to move \$6,608.57 from conference account: <ul style="list-style-type: none"> <li>○ \$1,400 to Education account</li> <li>○ \$2,208.57 to Working account</li> <li>○ \$3,000 to Contingency account</li> </ul> </li> <li>• Agreement that committee to pay for one nights' accommodation for Denise Braid for NZNO Conference in September, as not funded by NZNO.</li> <li>• Email approval by Robyn Kemp and Denise Braid on 27 May 2019 for new Secretary Susan Rae to purchase a laptop mouse. Purchase made – total cost \$26.24.</li> </ul> <p>Proposed: Janice Grant  Secoded: Wendy Diack</p>	
<b>PNA Report</b>	<b>Pay Equity</b> <ul style="list-style-type: none"> <li>• Brief discussion re: Pay Equity</li> <li>• Combined with MERAS &amp; PSA</li> <li>• Selection of nurses from across country to be interviewed (ENs RNs NPs etc)</li> <li>• National working group has been set up</li> <li>• Must be completed by Dec 2019</li> </ul>	

	<p><b>MECA Report</b></p> <ul style="list-style-type: none"> <li>• Brief discussion re: recent CEO Memo that report findings will not be released at this time</li> <li>• Bargaining process for 2020 to begin shortly</li> </ul> <p><b>One Member – One Vote</b></p> <ul style="list-style-type: none"> <li>• Be alert for any information leading up to the AGM about remits</li> </ul>	
<b>Membership Report</b>	3 resignations and 2 new members since May 2019 AGM. Total membership = 555.	
<b>Education Fund</b>	<ul style="list-style-type: none"> <li>• An application from Deborah Davis requesting \$400 towards accommodation for “Pathophysiology of Incontinence” paper in Christchurch. After discussing, the application was declined as other funding sources had been accessed.</li> <li>• Discussion re Committee representation at the RANZCOG Conference in Melbourne in October 2019. Denise was considering attending and planned to seek funding through CCDHB. Discussion about committee funding any shortfall.</li> </ul> <p>Proposed – Robyn Kemp Seconded – Susan Rae</p>	<ul style="list-style-type: none"> <li>• Susan Rae emailed applicant re outcome from 5th July Committee Meeting.</li> </ul>
<b>Newsletter</b>	<ul style="list-style-type: none"> <li>• Newsletter sent June 2019. Great feedback from the committee to Janice.</li> </ul>	

	<ul style="list-style-type: none"> <li>• Next Newsletter due to be sent out November 2019.</li> <li>• Janice to send Newsletter with blurb about committee members – roles / workplaces for member's information in between.</li> </ul>	
<b>Conference 2019 wrap-up</b>	<ul style="list-style-type: none"> <li>• Denise is awaiting final amount from Conference Accountant. NZNO Accountant, Kevin Simmonds advised Denise that provisional conference profit approx \$6,000.</li> <li>• ISTAR is happy to continue to sponsor provided some abortion content in the conference programme.</li> </ul>	
<b>Conference 2020 update</b>	<ul style="list-style-type: none"> <li>• Confirmed Conference dates: 21- 23 May 2020</li> <li>• Recommendation to Trudy that contact is made with MTANZ for Registrations and Trade Stand Liaison.</li> </ul>	<ul style="list-style-type: none"> <li>• Susan to update WHC Website of confirmed dates.</li> </ul>
<b>GENERAL BUSINESS</b>	<b>DISCUSSION</b>	<b>ACTION &amp; RESPONSIBILITY</b>
<b>Invitation to provide feedback on revised Maternal (Pregnant and Breastfeeding Women), Infant and Toddler</b>	<ul style="list-style-type: none"> <li>• Can place feedback individually if wanted. Decision made not to feedback as a committee.</li> </ul>	

<b>Dietary Statements</b>		
<b>2020-2025 Strategic Plan</b>	<ul style="list-style-type: none"> <li>Update from PNA: The NZNO 2020-2025 Strategic Plan is currently under external review. Therefore, a suggestion was made that any work on the WHC 2020-2025 Strategic Plan is put on hold until NZNO review complete so that these can be aligned.</li> </ul>	<ul style="list-style-type: none"> <li>Kate Weston to update WHC Committee when NZNO external review is completed.</li> </ul>
<b>NZNO Board Nominations</b>	<ul style="list-style-type: none"> <li>Discussion about potential nominations for NZNO Board. Suggestion made about potential nominee to be nominated by Committee. Wendy Diack to approach potential nominee.</li> </ul>	
<b>WHC logo discussion</b>	<ul style="list-style-type: none"> <li>Following discussion at the 2019 AGM in Wellington, PNA Kate Weston wrote to Kerri Nuku, Kaiwhakahaere to ask for assistance regarding the Women's Health College Logo, the possibility of including a translation of the name in Te Reo Māori or a Whakataukī, and how best to progress this work with the hope of a resolution by the 2020 WHC AGM. Kerri to D/W Te Runanga and respond.</li> </ul>	<ul style="list-style-type: none"> <li>Kate Weston to follow up with Kerri Nuku and update committee</li> </ul>
<b>Proposed changes to Gynaecology Assessment &amp; Day Unit</b>	<ul style="list-style-type: none"> <li>Discussion about proposed changes at Mid Central Health. Concerns raised re: proposed changes – PNA Kate Weston will draft a response to Mid Central DHB.</li> </ul>	

<b>Service at Mid Central Health</b>		
<b>Chairperson Signature:</b>		