



Women's Health College National Committee Meeting

Tues 26th May 2020 – Zoom Meeting

Present:	Denise Braid Susan Rae Robyn Kemp Trudy Galer Tracey McLeod Jill Lamb Kate Weston - Acting Associate Professional Services Manager Cath Gilmore Acting WHC PNA	Apologies: Lauren Moore (new seconded committee member)
AGENDA ITEMS	Discussion	Action & Responsibility
Previous Minutes	Minutes true and correct Proposed: Seconded:	
Matters arising	<u>Julie Glentworth</u> Denise to follow up with member Julia Glentworth re blurb for Colposcopy Conference she attended funded by WHC Education Fund. Denise has tried unsuccessfully to contact <u>2020-2025 NZNO Strategic Plan</u>	Denise to continue to follow up with Julia Glentworth Kate Weston to feedback once finalised

	<p>- Remains not finalised</p> <p><u>WHC Logo</u> Kerri Nuku happy to work with Kate Weston regarding a whakatauki to go with WHC logo. Kate has followed up with Kerri Nuku recently to check progress made between meetings.</p>	<p>Kate Weston to feedback once Kerri Nuku has responded</p>
Inward communication	<p>Nil</p>	
Chairperson report	<p>Chairpersons report for 2020 AGM - attached as appendix 1</p>	
Treasurers report	<p>Kevin has sent the 2020 AGM Financial Statements</p> <p><u>Balance accounts as at 24/5/20</u> Conference Account -\$4,903.58</p> <p>Contingency account-\$14,666.95</p> <p>Education Account- 17,616.50 Paid since last meeting:</p> <ul style="list-style-type: none"> - 2020 NZNO WHC Conference Registration (Winner of 2019 WHC AGM prize): Jinimol Philip-\$461.73. Subsequently refunded to working account when conference cancelled. - Education Grant top attend 2020 NZNO WHC Conference: Gemma Sword \$461.73. Refund to Gemma as registration paid by her and then refunded by us. Robyn to make contact to discuss repayment. 	

	<p>Working Account-12,808.43</p> <p>50% core funding deposited 15/5/20 \$7310.41</p> <p>Paid since last meeting:</p> <ul style="list-style-type: none"> - Committee Conference registrations: Committee x6 \$- 2,770.38. Subsequently refunded 2 April - Committee Conference Airfares x6 -\$1366.20. Now held with Air NZ as credit as no refund available - Committee member airfares to attend March meeting: Ann Simmons - \$286.90 - Committee March meeting lunch: \$117.00 - Committee March meeting Taxis/mileage: \$361.86 - 2019 Conference Committee Dinner/Thanks you: \$314.50 - Giftcard/Thank you: Marilyn Head - \$40 <p>Proposal to allow Treasurer to purchase 2 x \$100 gift cards to farewelling committee members Wendy Diack & Ann Simmons (& potentially Janice Grant pending her confirmation about resigning /staying on committee until 2021 AGM)</p> <ul style="list-style-type: none"> - Proposed – Denise Braid - Seconded – Susan Rae 	
PNA Report	<p>Following on from Anne Brinkman's Kai Tiaki Nursing summary.</p> <p>Multiple changes to NZNO Professional Services Team. Kate Weston is now Acting Associate Professional Services Manager</p>	

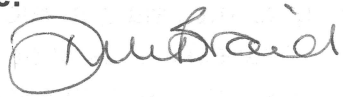
	<p>Cathy Gilmore is now Acting PNA for Women's Health College. Most recently has been working as a Reliever for NZNO PNAs & Competency Advisors</p> <p>Kate's emphasis recently has been COVID response, mainly PPE and supporting aged care sector an involvement in the Waitemata DHB COVID exposure review and follow up with work-safe.</p> <p>Kate Weston to send through update following conclusion of meeting.</p> <p>2020 MECA Negotiations survey gone out</p>	
Membership Report	<p>Membership at last meeting in March 2020 = 557 Membership at today's meeting = 565 We have had 9 new members and 1 resignation.</p> <p>Kate reported there have been some resignations due to recent events related to the Board of Directors.</p>	
Education Fund	<p><u>Successful Applications for the 2020 WHC Conference</u></p> <p>Jiminol Philip (ADHB) was winner of the AGM spot prize for attending the 2019 WHC AGM in Wellington.</p> <p>Sue Hazelwood (CCDHB) was a successful candidate from 2019 WHC Conference who was never informed of her success and sought funding elsewhere. At the time Secretary Susan Rae apologised for this oversight and offered to defer this application to the 2020 WHC Conference – Sue Hazelwood accepted.</p>	<p>Susan to email successful candidates x6 in red and update them re deferral of successful application for 2020 WHC Conference Registration to 2021 WHC Conference.</p>

	<p>Kate Weston PNA had requested the committee fund Pacific Nurse Women's Health Charge Nurse Aiva Kasimausi (CMDHB) to 2020 WHC Conference in Dunedin to facilitate engagement from pacific nurses members. Aiva has been a WHC member since 2005. A motion was passed and seconded.</p> <p>There were 3 successful applications for \$400 for 2020 WHC Conference in Dunedin.</p> <ol style="list-style-type: none"> 1. Maria Gloria (CDHB) 2. Catherine Harrex (Southern DHB) 3. Gemma Sword (CDHB) <p>Discussion followed and consensus was:</p> <ul style="list-style-type: none"> • As long as they remain a WHC member and are working in women's health and they want to attend the 2021 WHC Conference that we will honour successful application for 2021 conference. • They will need to let us know by Jan 2021 if they do not wish to attend. – let us know by January if do NOT want to go <p>At the March meeting there was an expectation of late applications for Education fund for 2020 WHC Conference as per previous years. Agreement to approve via email following March meeting and before 1/5/20 by approved and seconded however the conference was subsequently cancelled and therefore these applications were never discussed and applicants will need to reapply in 2021.</p>	
Newsletter	Janice unable to attend Zoom meeting.	

	<p>In the event that Janice Grant resigns from committee Tracey McLeod to take over newsletter duties.</p> <p>For inclusion in next newsletter:</p> <ol style="list-style-type: none"> 1. Reminder: Those members who have not sent bios to Janice for last member need to send for next newsletter. 2. Lauren Moore – Congratulations from the WHC on obtaining NP Status. 	
Conference 2021	Deferred from May 2020 - no further update currently.	
GENERAL BUSINESS	Discussion	
Committee Resignations	<p>Wendy Diack and Ann Simmons have resigned and need replaced on the committee.</p> <p>Janice Grant to confirm if she will extend her tenure through to the 2021 AGM. In the vent she wishes to resign Trudy Galer has a keen member she will approach re filling this vacancy by secondement.</p>	Jill Lamb to f/u with Janice feedback to the committee re Janice's decision
Secondements to the committee through until 2021 AGM	<p>Proposal for extension of secondment of Tracey McLeod to the committee through until 2021 AGM.</p> <p>Proposed – Susan Rae Seconded – Robyn Kemp</p> <p>Proposal for Jill Lamb to be seconded to the committee to assist with Nurse Hysteroscopist standards</p> <p>Proposed: Denise Braid Seconded: Susan Rae</p>	

	1 further vacancy. Jill Lamb to approach Lauren Moore, NP at Waikato DHB re secondment to committee until 2021 AGM.	
Nurse Hysteroscopist	<p>Request from Jill Lamb or NZNO WHC to write a formal letter to RANZCOG requesting their support to assist in developing guidelines for nurse hysteroscopy training.</p> <p>Waikato CD has an NP who wants to train as a Nurse Hysteroscopist.</p> <p>There have been some concerns from SMOs re nurses doing this – along lines of nurse colposcopists</p> <p>Jill d/w NZNC – as long as guidelines and approved by DHBs they are happy. Comes under advanced practice.</p> <p>NZ Registrars Group don't want to share their training</p> <p>The UK have agreed we can use their standards.</p> <p>Need to get a Uni course started in NZ - Online training ? purchase from UK</p> <p>Plan/next step: Zoom meeting with Waikato CD Tava Mudzumiri, Cathy Gilmore, Jill Lamb, Denise Braid and Trudy Galer.</p>	Jill Lamb to arrange Zoom meeting as per discussion.
Update from NZNO Board Meeting following resignations of	Unfortunately no one from the WHC Committee was able to attend and there has been no feedback from board re this meeting.	

President and 3 Board Members		
2020 WHC AGM – deferred due to COVID 19	<p>Kate Weston put a resolution to the board re deferring 2020 AGMs to 2021.</p> <ul style="list-style-type: none"> - Chairperson & Treasurers reports need to be sent to the wider College membership. - At 2021 AGM 2 sets of AGM minutes will need passed. - Need to be able to show member thought and financial prudence. Sally to endorse with survey meeting – then pass at 2021 AGM 	Susan to add to August agenda confirmation of process then send to members.
2020 WHC Committee Meetings	<p>Discussion re plan for August and November meetings.</p> <p>Other groups not meeting FTF until springtime.</p> <p>Plan: August Meeting – by Zoom Meeting November 2-day Meeting – Face to face meeting in Wellington</p>	
2020 NZNO Conference & College & Sections Day	Planning for C&S day – at a time that suits C&S doesn't need to be attached to the AGM. Dates to be advised	Kate Weston to advise when dates confirmed.
Abortion provision and Nursing Scope	<p>Member Emma MacFarlane asked a question about scope of practice the Midwifery Council have added for the midwives to work in abortion care that was previously outside scope of practice.</p> <p>Very recent change. No change to Nurses scope as has always been part of our scope of practice.</p>	Trudy to reply to Emma and say this remains a work in progress but historically not part of midwifery scope

Oral Contraception – lack of supply due to COVID	<p>Huge lack of supply of Contraception Pills over COVID lockdown – huge issues with supply of many drugs many for those coming out of China and lack of supply of ingredients.</p> <p>Expectation of many issues to come.</p>	
Ann Simmons	<p>WHC Life membership for retired Women's Health Nurse / Committee Member Anne Simmons</p> <p>Denise Braid to nominate for nzno awards 2020</p>	<p>Susan to add to August agenda for confirmation of process / communication of this to Ann</p> <p>Denise to f/u with committee re outcome of nomination.</p>
<p>Chairperson Signature:</p> <p> 04/08/2020</p>		

Appendix 1

Women's Health College NZNO 2020 Chairpersons Report

Written 06/04/2020

I am writing this while the country is in Lockdown for COVID-19 and hard to remember all the good things that have happened in the past year.

- We as in Women's Health College have achieved a lot with the PHARMAC decision to fund Mirena IUS for contraception. At this time of Lockdown there will be many women in the country that also do not have to worry about the supply of menstrual products as by now hopefully their Mirena's are reducing their periods or they have amenorrhoea.
- Surgical Mesh Forum at the conclusion of the restorative justice process. WHC Chair Denise Braid represented NZNO. NZNC and NZNO were invited to attend by Chief Nursing Officer, Margareth Broodkoorn as a nursing voice had been missing from the Hui that had been carried out across the country.
- WHC Supported Sarah Donovan proposal for PHARMAC to fund menstrual products which was disappointingly declined. Good news on this front as the Government has put aside some funding in the budget for the Ministry of Education to help address this issue.
- Made written and oral submissions to the Abortion Law reforms which we are very pleased was passed on 24/03/2020. Abortion Services will move from being under the Justice Department umbrella to Ministry of Health.
- The AGM and conference planned to be held in Dunedin in May 2020 has been cancelled. It is hoped to be able to offer a very similar programme in Dunedin in May 2021.

Written 26/05/2020

Well, we made it through Lockdown and are now sitting in Level 2. It has been challenging times for people working in the health sector. PPE availability seems to have made this whole experience much harder than it needed to be and hopefully the MOH and DHB's have got that right for the future should we need it.

I am the Charge Nurse of Women's Clinics and Te Mahoe unit and compared to some areas we have been lucky not to have had any cases through the department. We have been adapting the way we care for women. We have been carrying out a lot of Virtual appointments by telephone but with gynaecology and obstetrics we have also had to see a lot of women face to face. We are looking at using telephone or Zoom for some consultations in the future. Most of the women we have seen have been happy with these changes. So I guess there are some positives to come out of COVID-

Like most health professionals who have been working through this time I am sure we all could do with 6 weeks off.

Denise Braid
Chairperson
Women's Health College
NZNO

