



Women's Health College National Committee Meeting

Thursday 23rd May 2019

Present:	Denise Braid Susan Rae Robyn Kemp Trudy Galer Meegan Farbeh-Tabrizi Janice Grant Ann Simmons Kate Weston PNA	Apologies: Wendy Diack
AGENDA ITEMS	Discussion	Action & Responsibility
Previous Minutes	<p>Minutes true and correct</p> <p>Matters arising:</p> <ul style="list-style-type: none"> - Disappointing no paper or poster presentation applications for conference - National Council of Women (NCW) – annual high school speech competition currently funded by WHC x 3 years. Carol Beaumont to do a blurb for the next newsletter about importance of the NCW - Education fund – Alison Gemmell notified paid but Sue Hazelwood was not notified and has sought funding elsewhere. Proposal that Sue's registration for 2020 Conference in Dunedin (TBC) given committee error in contacting member. <p>Proposed: Ann Seconded: Denise</p>	<p>Kate to contact Carol Beaumont to do blurb for next newsletter</p> <p>Susan Rae to contact Sue Hazelwood re sue.hazelwood@ccdhb.org.nz</p>

Treasurers report	<p>Paid by Treasurer since last meeting:</p> <ol style="list-style-type: none"> 1. Education Fund - Julia Glentworth & Allison Gemmell \$400 x 2 = \$800. 2. Feb meeting costs (travel/parking/lunches/flowers) - \$492.30 3. Committee conference (airfares & registrations - \$4491.56. <p>To be paid by Treasurer:</p> <ol style="list-style-type: none"> 1. NCW Speaker Prize \$200 Committee agreement for Robyn to pay 2. Committee members flights for July meeting – TBC Committee agreement for Robyn to pay 3. Meegan farewell card & gift - \$107.33 Committee agreement at Feb meeting 4. Change to Wendy Diack's airfare due to urgent DHB meeting - \$100.98 <p>Paid in by NZNO – Core Funding = \$5804.34</p> <p>Current account balances are:</p> <ul style="list-style-type: none"> - Ed Fund account - \$18805.09 - Conference account - \$8004.24 - Contingency account - \$11289.00 - Working account - \$8628.55 <p>Proposed: Janice Seconded: Susan</p>	-
Inward communication	Nil	
Membership	546 at the February meeting with 2 resignations and 12 new members since then given a total membership of 556.	
Education Fund	<p>1 application received since Feb meeting:</p> <ul style="list-style-type: none"> - Donna Frewin - ineligible as not a WHC member. 	

Newsletter	<p>Julia Glentworth to submit report re xx as part of successful education fund application</p> <p>Robyn Kemp to submit report to re NPNZ Conference in Blenheim as part of successful education fund application</p> <p>NCoW Carol Beaumont to do blurb about importance of NCoW</p> <p>AGM reports from Chair / Treasurer / PNA</p> <p>Conference report – Susan Rae</p> <p>WHC Secretary Gmail account</p>	
Conference 2019	<p>2019 Conference</p> <ul style="list-style-type: none"> - Needs 80 delegates to break even and current number = 85 - Issue with website not going live ? contributing to less numbers this year - Trade Stands – 3 - Good Band for conference dinner – Shenanigans - Committee assistance required at Registration desk for Thurs evening Mix & Mingle <p>AGM</p> <ul style="list-style-type: none"> - Mini election required if another nomination receive. Discussion led by Kate Weston re process if required - Beginning discussion about logo and ? need for whakatauki. If membership want this then Kate will discuss process for this. - Kate also to discuss indemnity & social media 	
GENERAL BUSINESS	Discussion	Action & Responsibility
Secretary gmail address	Secretary Gmail account set up whcznosec@gmail.com	Susan to email committee address & put up at AGM

<p>NZNO AGM & Conference – Sept 2019</p>	<p>To be held 17-18th September 2019</p> <p>Discussion re who will attend</p> <ul style="list-style-type: none"> - Denise & Susan happy to attend 	<p>Susan to add NZNO AGM remits to July committee agenda if they have been sent out</p> <p>Susan Rae to email Christine Clapcott names of attendees</p>
<p>2020 WHC Conference</p>	<p>Dunedin have agreed to host</p> <ul style="list-style-type: none"> - preparations have begun 	<p>Trudy Galer to inform committee of proposed dates</p>
<p>Flowers for Rosanne</p>	<p>Email agreement by committee prior to meeting to give Rosanne Grillo flowers on her last day to say thanks for her hard work for the committee.</p>	<p>Denise spent \$50 and presented on be flowers on behalf of committee on Thurs 16th May</p>
<p>Chairperson Signature:</p>		